

FFWPU USA National Council to Award \$200,000 in Grants to local churches

Julia Ward
July 18, 2014



Local Unificationist communities across the United States that are actively working toward church growth and to meet the goals of Vision 2020 are invited to apply for grants that the National Council is offering to support such projects.

FFWPU USA has allocated \$200,000 expressly for this purpose. The National Council anticipates that it will award 19 one-year grants at the following levels: 10 grants of up to \$5,000 each; five grants of \$5,001 to \$10,000 each; and four grants of \$10,001 to \$25,000 each. Awards will be made available for a project period of November 1, 2014 to October 31, 2015.

The council invites FFWPU USA's 140 pastors and local church communities to apply for these grants, with the stipulation that the community provide matching funds totaling ten percent of the total project cost for each proposed project.

Some ideas for funding might include: a part-time pastor for a small community to focus on church outreach and growth; travel costs and stipend for an experienced Divine Principle lecturer to teach a local weekend workshop for guests and new members; radio ads to advertise church services and outreach programs; a community center lease for a variety of programs available to the larger community; the purchase of furniture and equipment for a guest-friendly coffeehouse for use by an outreach team.

Applications for district-level projects will be accepted; however, preference will be given to local church applicants. Alternatively, two or three small church communities could submit a single application for a project of mutual benefit.

Christine Hempowicz, the chair of the National Council's Grant Committee, will go over the grant application process and forms, and answer questions, as part of the National Council Webinars on Thursday, July 24, at 8 p.m. and on Saturday, July 26, at 1 p.m.

To join the July 24 webinar:

By telephone: Dial: +1 (415) 762-9988 or +1 (646) 568-7788 Meeting ID: 178 152 515

By Internet: Please click this URL to start or join. <https://zoom.us/j/178152515>

Or, go to <https://zoom.us/join> and enter meeting ID: 178 152 515

To join the July 26 webinar:

By telephone: Dial: +1 (415) 762-9988 or +1 (646) 568-7788 Meeting ID: 843 517 848

By Internet: Please click this URL to start or join. <https://zoom.us/j/843517848>

Or, go to <https://zoom.us/join> and enter meeting ID: 843 517 848

Instructions and application forms are available below.

[2014 FFWPU Grant Application Cover Page](#)

[2014 FFWPU Grant Budget Form](#)

[2014 FFWPU Grant Application Instructions](#)

The application forms should be downloaded, completed and submitted by Aug. 22, 2014, by email to this address: nationalcouncilgrants@gmail.com.

Frequently Asked Questions

Question: Are grants permitted for proposed projects that would be conducted outside the United States?

Answer: We recommend that U.S.-only projects be considered for this competition.

Question: Are the awards for one year or more than one year?

Answer: One year.

Question: Will funds be dispersed at the beginning, in installments, or reimbursed at the end of the grant period?

Answer: Funds may need to be dispersed at the beginning of the grant since many local churches may not have funds in reserve to front the cost and then be reimbursed.

Question: What organizations are eligible to apply? Any HSA/FFWPU-recognized church community? What about district-level projects (such as summer camps)?

Answer: HSA/FFWPU-recognized church communities. Preference is given to local-level applications, but district-level applications will be accepted.

Question: Reporting requirements – interim? final programmatic and financial?

Answer: Six-month and final programmatic and financial reports will be required. National Council district representatives will serve as project overseers.

Question: Additional documentation for facilities improvement (proof of ownership or lease?)

Answer: This is required.

Question: Who is the authority on the local church level to commit the matching funds to the project?

Answer: The application requires a letter of commitment for matching funds from the local pastor.

Article written by Renee Corley, based on information provided by Christine Hempowicz

Applicant: _____

2014 FFWPU Grant Application Cover Page

Name of FFWPU Applicant Church	
Name of Local Pastor	
Name of Local Council Chair (if applicable)	
FFWPU District	
Name of contact person for this application	
Contact person telephone number	
Contact person e-mail address	
Name of proposed project	
Amount requested	

A signed letter from the local church pastor must accompany the application, stating the local church's commitment and support for the project, including the amount of applicant funds to be committed to the project.

Brief Summary of Proposed Project

Provide a concise, brief description of the purpose and expected outcomes of the project (this page only).

Applicant: _____

2014 FFWPU Grant Budget Form

Instructions

Complete both sections of the Budget Form (summary and explanation). Note: since matching funds are required for this proposed project, the total budget comprises both the dollars requested of the grantor AND the dollars committed by the applicant.

Budget Summary

Category	Request to FFWPU	Applicant Match	Total
Salaries and wages			
Occupancy (lease, rent, utilities)			
Equipment			
Supplies and materials			
Printing, copying and postage			
Travel and conference fees			
Meetings (including meals)			
Staff and volunteer training			
Marketing			
Contractual			
Other			
TOTAL			

Applicant: _____

Budget Explanation

For each category listed above, provide a more detailed description. If no funds are requested in a category, list N/A.

Category	Explanation
Salaries and wages	
Occupancy (lease, rent, utilities)	
Equipment	
Supplies and materials	
Printing, copying and postage	
Travel and conference fees	
Meetings (incl. meals)	
Staff and volunteer training	
Marketing	
Contractual	
Other	

2014 FFWPU Grant Application Instructions

Application Checklist

A complete application will include the following:

1. Cover Page Form (one page)
2. Project Narrative (maximum seven pages)
3. Budget Form (summary and explanation) (two pages)
4. Letter of Commitment from Local Pastor
5. Proof of Building Ownership or Lease (for renovation projects only)

The complete application must be submitted by August 22, 2014 as an e-mail attachment to nationalcouncilgrants@gmail.com.

Include the applicant church name in the Subject Line of the e-mail, and include the applicant church name in the application file names.

Project Narrative Instructions

The Project Narrative should be a single document, maximum of seven pages, using single-line spacing, 12-point font, with 1-inch margins. Number each page. The seven page count excludes the cover page, budget form, pastor letter of commitment, and proof of building ownership or lease (if applicable). Address all of the following sections.

Project Narrative Sections

1. Applicant Church Description and Brief History

Provide basic organizational information and include the applicant's ability to conduct the proposed project. This will include: length of existence, newly planted church or established church, governance structure (local council, leadership team, informal), number of families, average Sunday worship service attendance, annual budget, number of paid staff (full-time, part-time), and description of the local church's current activities.

2. Statement of Need

Provide the rationale for the proposed project. Why is it needed? Ideally this will include data and other evidence to demonstrate that need, including a description and data about the people to be served by the proposed project.

3. Project Description

a. Goal(s) and Objective(s)

Describe the expected outcomes of the project. What does the applicant expect to achieve through this project? The goal(s) is more general and the objective(s) should be measurable and attainable within the grant timeframe.

b. Description and Rationale for the Approach

Describe the approach that will be used to achieve the objective(s) and explains why it is the preferred approach for this project. Has this approach been used successfully by another Family Federation local church or other religious organization? Or, is it a new approach that has promise? Why does the applicant have confidence that the proposed project can be successful?

c. Implementation Plan and Timeline

Provide a description of how the applicant will carry out the project. A narrative explanation and accompanying chart that includes a timeline is recommended.

Suggested Implementation Plan Chart

Measurable Objective	Person(s)	Implementation Activity(ies)	Timeline (From – To)	Evaluation Data

4. Personnel

Name the person who will serve as project director and provide his or her qualifications. Include a list of other personnel needed for the project and identify the member(s) who will serve as those personnel. Note: the pastor is not required to serve as project director.

5. Project Evaluation

Describe the applicant's plan to assess the project's success. A minimum expectation is that the applicant will document data to demonstrate that the objective(s) was achieved within the expected time frame. In addition, the actual budget expenditures will be recorded and compared with the original budget.

6. Sustainability

This section provides an explanation of how the project will continue at the conclusion of the grant period.

Application Review Criteria

Applications will be reviewed and scored on a 100-point scale with points distributed as follows:

Section		Maximum Possible Points
Applicant Church Description and Brief History		10 points
Statement of Need		20 points
Project Description	Goal(s) and Objective(s)	10 points
	Description and Rationale for the Approach	15 points
	Implementation Plan and Timeline	10 points
Personnel		10 points
Project Evaluation		10 points
Sustainability		5 points
Budget (summary and explanation)		10 points
Total		100 points