

PHILIPPINE UNIFICATION CHURCH MINISTRY IN JAPAN

Constitution and By Laws

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For the Greater Glory of God, True Parents, and Humankind:

Kingdom of Heaven on Earth and in Spirit World

Cheon Il Guk

PHILIPPINE UNIFICATION CHURCH MINISTRY IN JAPAN

Constitution and By Laws

ARTICLE I PREAMBLE OF FAITH

We, Philippine Unification Church Members based in Japan, by the blessings of Heavenly Father and True Parents of Humankind, the Rev. and Mrs. Sun Myung Moon, do hereby organize and proclaim ourselves as members of Philippine Unification Church Ministry in Japan.

Our God is the source of love, life and ideal. He is the God of the Old, the New and Completed Testament Ages and the Creator and Sustainer of all that exists. He is the God of the Bible and the Divine Principle, who has continuously worked hard to establish His Kingdom of Heaven on Earth and in Spirit World after the Fall of Adam and Eve.

We organized ourselves in order to expand the mission of the Unification Church; to create an alliance of people who generally share the vision of True Parents about building God- centered families as the basis for healthy communities, stable societies and a peaceful world.

God wants us to resemble Him in heart, personality and life of living for others in order to build a peaceful world of true love, true life, and true ideal. We exist to assist parents, schools, organizations and governments for the education and development of good people as extensions of homes and as peaceful citizens of the country.

ARTICLE II - NAME AND IDENTITY

The name of this religious organization shall be the Philippine Unification Church Ministry in Japan

ARTICLE III - ARTICLES OF FAITH

I. THE SCRIPTURES: We believe that the Divine Principle, of the Rev. Sun Myung Moon, is divinely inspired by Heavenly Father and Jesus Christ. The Divine Principle perfectly explains the Holy Bible and is our guide to how we

peacefully accomplish God's Will on Earth. It is the true center of our ministry and serves as the supreme standard by which all human conduct, creeds, and opinions shall be tried and resolved.

II. IDEALS: As a ministry, we are comprised of international individuals and families striving to embody the ideal of true love and to establish a world of peace and unity among all people, races, and religions as envisioned by Rev. Sun Myung Moon. Our members are called Unificationists.

III. ADVOCACIES: We promote the ideals of: healthy families, culture of peace, and unification.

Healthy Families - Promoting the values that make for strong families is the central mission of the convention. This means encouraging married couples to practice fidelity; parents loving and caring for their children, protecting them and educating them to uphold the highest moral standards; and it means children loving and respecting both their parents and grandparents.

Culture of Peace - We seek a culture of peace by supporting interreligious and international cooperation around the universal themes of family, love, and living for the sake of others.

Unification - The word Unification refers to the ideal of unity between mind and body, between husband and wife, healthy give and take between humankind and his environment and ultimately, between heaven and earth.

ARTICLE IV - CHURCH COVENANT

Having been educated and led by God, Jesus and the Spirit World, to receive the Lord of the Second Advent, our Savior, and the True Parents of Humankind, on the profession of our faith; and having been blessed as individuals and families by the Rev. and Mrs. Sun Myung Moon, we do now in the presence of God, the Spirit World and this Convention, most solemnly pledge and swear to enter into a covenant with one another, as one body of God and True Parents.

We engage therefore, by the aid of the Good Spirit World, to walk together in true love; to strive for the advancement of the Unification Church, in knowledge, holiness, and comfort; to promote its prosperity and spirituality; to sustain its worship, traditions, doctrines and disciplines; to contribute cheerfully and regularly to the support of the ministry, the expenses of the church, the relief of the poor, and the propagation of the Divine Principle through all the corners of the nation and the world.

We pledge to: maintain family and mission; religiously educate our blessed children; seek the fulfillment of our mission as tribal messiahs to our kindred and acquaintances; walk with the Principle and circumspect in the world; be just in our dealings, faithful in our engagements, and exemplary in our deportment; absolutely abstain from pre-marital and extra-marital sex; abhor and abstain from the sale and use of intoxicating drinks as a beverage, and to be zealous in our efforts to build the kingdom of Heaven on Earth or Cheon Il Guk.

We also pledge to follow these traditions established by True Parents: 1) Tradition of Prayer and Chun Song (Sincerity); 2) Tradition of Hoon Dok Hae; 3) Tradition of Divine Principle Lecturing; 4) Tradition of Witnessing; 5) Tradition of Education; 6) Tradition of Tithings; 7) Tradition of Missionary; 8) Tradition of Ahn Shi Il; 9) tradition of Tribal Messiah; and 10) Tradition of Faith.

We further pledge to: be each others' keeper of true love; remember each other in prayer; to help each other in sickness and distress; to cultivate true compassion and sympathy in feeling and courtesy in speech; not to take offence easily, always ready for reconciliation, and ever mindful of the Divine Principle wherever we go and with whatever we do without delay.

And, we will seek to unite and work with same-minded individuals, families, churches, organizations and governments in the spirit of love, unity, peace and prosperity, in order to fully accomplish our God-given mission from True Parents and Their Authorized Representatives.

ARTICLE V - OBJECTIVES

SECTION 1. This Ministry is affiliated with the Unification Movement of the Philippines and its main objectives are:

1. To Witness to True Parents' Teachings & Traditions
2. To Promote Divine Principle-based Education and Activities
3. To Contribute to God's Providence in the Philippines and Japan

SECTION 2. The focus of the ministry as a Philippine Church will include teaching Divine Principle through home church fellowships, witnessing and educational activities, propagation of a culture of peace and culture of heart paradigms and principles throughout Japan, Philippines and the world.

SECTION 3. It is our mission to rent or own and develop property for the objectives of this missionary organization.

SECTION 4. As a Divine Principle-based organization, we agree to cooperate with other religious bodies that help us realize or support our unification tradition and religious doctrine.

ARTICLE VI - MEMBERSHIP

SECTION 1. Membership in the Ministry is open to all individuals and families who are DP-educated or blessed by True Parents.

SECTION 2. Each member shall register by paying the scheduled fees that shall be determined by the Council of Elders from time to time.

SECTION 3. The minimum annual registration fee shall be decided at the National Convention.

SECTION 4. Membership benefits and privileges will be decided by a majority vote of all members gathering in full session during the convention.

ARTICLE VII - OFFICERS

Section 1. The National Executive Minister will be elected from among the (3) Regional Ministers.

Section 2. Regional Ministers who are not elected or appointed as National Executive Minister will automatically become National Vice-Executive Ministers.

Section 3. A National Council of Elders may be setup to consult or advise the Executive Director in the promulgation and implementation of policies and activities of the ministry that need extra support and attention. It will be composed of former National Executive Ministers (Filjap National Leaders), 3 current Regional Executive Ministers, and two (2) representatives from our sisters' group.

Section 4. A Regional Council of Elders may be set up to consult or advise the Regional Minister in the promulgation and implementation of policies and activities of the regional church. It will be composed of former Regional Leaders, the (2) Vice-Regional Ministers, center ministers and two (2) representatives from our sisters' group.

Section 5. Ministers may have their own special staff or volunteers to assist them in the performance of their functions or responsibilities.

Section 6. Ministry officers may be recommended for suspension or removal from office to the Philippine National Leader or National Executive minister depending on the case by a two-thirds (2/3) vote of the National Council of Elders in the event of cause; with cause being defined as a conflict of interest, disloyalty to the organization, bringing ill repute or public embarrassment to the organization, conviction of a crime involving moral turpitude, or similar grounds.

Section 7. The procedure will be as follows: any member of the National Council of Elders may make a written recommendation for the replacement of an officer and said recommendation will state generally the grounds for said recommendation. Said recommendation or motion must be seconded. The National Leader or the National Executive Minister will then appoint a committee to investigate said matter and report to the Council at the meeting. At the next Council meeting the committee will make its report and the challenged minister may make any appropriate response at that time. Then, after discussion and majority vote, the National Leader or the National Executive Minister may remove the challenged minister from office or function.

Section 8. The National Executive Minister may ask for voting on the matter of removing a Regional Minister. In the event that two-thirds (2/3) vote of the registered members of the region supports the motion for removal, the minister in question may finally be removed.

Section 9. The Council of Elders may act upon any recommendation or complaint. The Council is main adviser for complaints or issues.

Section 10. The National Executive Minister may be recommended for removal from ministerial position by a majority vote of the Council of Elders acting upon written recommendation by any member of its members for acts or behavior amounting to: immorality, financial corruption, incompetence, prolonged and unexplained absence and conduct unbecoming a missionary of the movement that True Parents have established for the peace of the world.

ARTICLE VIII. FUNCTIONS AND REPONSIBILITIES OF OFFICERS

Section 1. The National Executive Minister is the Chief Executive Officer of the Ministry. He will preside at all meetings of the ministry and appoint all committees or special task forces in order to fully execute ministry rules, plans and procedures. The Executive Minister or any of his representatives will represent all national or international meetings.

Section 2. The National Executive Minister is also responsible for:

- a. The implementation and supervision of continental and national directions.
- b. Coordinates and helps in the settlement of national or inter-regional issues, policies and situations.
- c. Facilitate communication between ministers and members, between the movement and other organizations necessary for the movement's implementation of projects and linkages
- d. Update the UM – Philippine national leader and the general membership about developments and issues concerning the extent of our providential work.
- e. Make a report every six-months or twice a year in order to update members of present situation, goals and activities.
- f. May recommend to the NCE, the expulsion or removal of a ministry

officer.

Section 3. The National Vice-Executive Ministers: At the request of the National Executive Minister or in case of resignation, death, or inability of the NEM to discharge the power and duties of said office, the National Executive Vice-Ministers shall thereon take turns to become the National Executive Minister and serve the unexpired term. They may serve other functions as an alter ego of the NEM or perform other responsibilities that the NEM may ask them to do.

Section 4. Each of the National Vice-Executive Ministers may preside any of the following boards, departments or committees designated under them. They may manage and supervise the implementation of all projects and activities under them. They shall liaison with any of their Philippine-based counterparts.

Section 5. The National Vice-Executive Ministers: At the request of the National Executive Minister or in case of resignation, death, or inability of the National Executive Minister (NEM) fails to discharge the power and duties of said office, the National Vice-Executive Ministers shall thereon take turns to become the National Executive Minister and serve the unexpired term. They may serve other functions as an alter ego of the NEM or perform other responsibilities that the NEM may ask them to do.

Section 6. Each of the Vice Ministers will manage and facilitate the activities of any of these two main divisions.

- Division I: Blessed Family Department, 2nd Generation, Tribal Messiah, & Cyberspace Ministry
- Division II: Witnessing, Education, VIP/IPLC/CBG Development, & Finance.

Section 7. The Regional Minister is responsible for:

- A. The implementation and supervision of directions in the regional level.
- B. Coordinates and helps in the settlement of regional problems.
- C. Make a six-month report or twice a year to update members of present situation, goals and activities.
- D. May recommend to the RCE, the expulsion or removal of an officer.

Section 8. The offices of the Secretary, Treasurer, Auditors and Center or Local Ministers are appointive positions. Each of them shall perform the normal functions and responsibilities of their respective offices as expected of them.

Section 9. All Elected Ministry officials can appoint their own Secretary, Treasurer, Auditors and Center Ministers that may be recommended by their respective councils.

Section 10. The National Executive Minister reserves the right to veto any recommendation of the Council. Once vetoed, a recommendation will go back to the Council for re-consideration and action. This process may only be repeated twice. Every process needs a simple majority vote by the whole Council members in order to pass a recommendation to the NEM. On the third veto, the recommendation goes to the Philippine National Leader or the National Messiah for final decision whether to accept or deny the recommendation.

Section 11. Any recommendation acted on by the Philippine National Leader or National Messiah is deemed final and executory.

Section 12. All elective positions in the Ministry will have a fixed term of three (3) years with a possibility of re-election for two (2) more consecutive terms.

Section 13. An officer will not be eligible for extension after nine (9) consecutive years or three (3) consecutive terms except upon recommendation of the majority of Council Members.

ARTICLE IX COMPOSITION & FUNCTION OF THE COUNCIL

Section 1. The Council of Elders shall be composed of Philippine brothers who:

A. Are spiritually, at least, 25 years old.

B. Have full-time membership and leadership experience.

C. Have the passion, the time and the ability to join in policy making discussion or recommendations and to join in church activities.

D. Have the ability to communicate the physical, spiritual, financial and organizational realities of the Ministry with transparency and accountability.

E. Have participated actively and regularly in ministry donations.

Section 2. The National Council of Elders shall be composed of: former national leaders of FilJap or the Ministry, current National Executive Minister and National Vice-Executive Ministers and one (1) representative from the sisters' group.

Section 3. The Regional Council of Elders shall be composed of former regional ministers, vice-regional ministers and (2) former Philippine church center leaders.

Section 4. The Council of Elders may choose one or two Philippine sisters to sit in the council for a fix term of (3) years.

Section 5. The National Council of Elders may recommend any member of good standing to be the Secretary, Treasurer and Auditor to the National Executive Minister.

Section 6. In the event of the death, removal or resignation of any or both of the National Vice-Executive Ministers, the National Council of Elders may recommend any Vice-Regional Leader Regional to fill any vacant position by simple majority vote.

Section 7. The function of the NCE is purely advisory, consultative and recommendatory. They may not interfere in the daily management and operations of the church. Its recommendations are not binding and non-executory.

ARTICLE X - AUXILIARIES

Section 1. Auxiliary organizations may be created to help the Ministry achieve its mission for: witnessing, education, second generation concerns,

marriage blessing and parenting issues, tribal messiah activities, charities, etc.

Section 2. These auxiliaries may have their own names and shall become a part of the Ministry. Auxiliaries such as Missionary Unions, Junior Women's Auxiliary, Service for Peace, Ministers without Boundaries.

Section 3. These auxiliaries will meet with the Parent Body (PUCM-J) in opening sessions, during welcome programs, and at annual or tri-annual events or conventions.

Section 4. These auxiliaries shall have all the necessary officers.

Section 5. Each auxiliary president may be represented in any Council by any member of the Council of Elders.

Section 6. No auxiliary shall incorporate.

ARTICLE XI – OFFICERS OF AUXILIARIES AND THEIR DUTIES

Section 1. Officers: Each Auxiliary will have a Chairman, Vice Chairman, and Secretary-Treasurer.

Section 2. Duties of Officers: The Chairman of the Auxiliary will preside at all its Meetings.

Section 3. The Secretary-Treasurer of each Auxiliary shall be responsible and do all the correspondence of the Auxiliary being subject to all its rules and regulations. The Secretary-Treasurer will receive, hold, and disburse funds based upon the rules and regulations of the Ministry. They may have a representative in the tri-annual convention..

Section 4. Reports of Auxiliaries: Each Auxiliary shall make an annual report to the Ministry.

Section 5. No Board shall incorporate.

ARTICLE XII - AUXILIARY ELECTIONS

Section 1. Each Auxiliary will have all the necessary officers and shall meet with the ministry and make reports to Regional Ministers where they belong.

Section 2. Each Auxiliary may have its own constitution to govern its body; Constitution must be adopted by Parent Body or the PUCM-J and in perfect harmony with Constitution of Parent Body. The Council of Elders shall help auxiliaries in making their Constitution, if they require help.

ARTICLE XIII - ELECTION OF REGIONAL EXECUTIVE MINISTERS

Section 1. The Ministry shall hold elections every 3 years to elect the National Executive Minister.

Section 2. The Regional Council may receive nominations from any member of good standing as an Electoral Council.

Section 3. The nominees will be asked to explain before the Council if they accept the nomination or not. They should be given time to explain their platforms or program of action before any vote is made.

Section 4. Any member who accepts a nomination becomes a good candidate for the position he or she was nominated for.

Section 5. Philippine sisters may only be nominated for Vice-Minister positions.

Section 6. All Council members will cast their vote after the candidates have explained their program of action or platform of governance for the ministry.

Section 7. A simple majority vote of all members of the Regional Council of Elders or the National Council of Elders is enough to elect a new Regional Minister.

Section 8. The candidates with the two highest votes automatically become the Vice-Regional Ministers.

Section 9. All elected officials have to be confirmed by majority vote of the members gathered for the purpose of confirmation.

Section 10. Any member who does not attend a confirmation meeting after having been informed by the ministry of such a meeting, conference or convention loses his right to confirm or deny any elected minister.

Section 11. A majority vote of all members gathered for the purpose of confirming elected ministry officers is enough to fully confirm all those who were voted into office.

Section 12. In the event of non-confirmation (i.e. failure to achieve a simple majority vote), the process will be repeated this time with all members in attendance nominating and voting as an electoral assembly.

Section 13. A majority vote of all members in attendance acting as an Electoral Assembly is enough to fully vote any member into office. There is no need to confirm any vote by the Electoral Assembly.

Section 14. No election in absence or absentee voting may be allowed unless recommended by the National or Regional Council and voted by 2/3 of active members in the region or national convention.

Section 15. All elected officers of the ministry will serve three (3) year terms with possibility of re-election for two (2) more terms.

Section 16. A minister who has served the ministry for three (3) consecutive terms may not be re-elected until a full term (3 - years) of rest from previous ministry office.

ARTICLE XIV. ELECTION OF THE NATIONAL EXECUTIVE MINISTER

Section 1. The Ministry shall hold elections every 3 years to elect the National Executive Minister.

Section 2. Only Regional Ministers are qualified to run for the office of the National Executive Minister. They are automatic candidates for election to the national office.

Section 3. Regional Ministers should be active before the national election period or as long as they are qualified to run based on Article VII, Section 15 & 16 of the PUCM-J Constitution and By Laws.

Section 4. Election of the National Executive Minister should be done in a convention.

Section 5. Election in absence may be held for the office of the National Executive Minister unless recommended by the National Council and voted against by 2/3 of convention participants.

ARTICLE XV - MEETINGS

Section 1. Annual conventions shall be set by the Executive Committee at least 2 Sundays before the start of Winter Holiday or Shogatsu each year, at the place voted by the Convention or fixed as recommended by the National Council.

Section 2. The National Council meetings will be fixed by the National Executive Minister in consultation with Council members.

Section 3. The Regional Council meetings will be fixed by the Regional Minister in consultation with their regional council members..

Section 4. All kinds of meetings shall open with a HDH reading of True Father's words and a prayer.

Section 5. All kinds of meetings shall adjourn with a prayer from any member followed by a unison prayer and manseii cheers for Heavenly Father and True Parents.

ARTICLE XVI - FINANCES

Section 1. All money reported to this ministry at the annual sessions or tri-annual conventions shall be paid out according to the Constitution or by special act of the Convention. When the Convention is not in session, the National Executive Minister shall give the authority to pay out the same.

Section 2. All money raised by auxiliaries, boards, organizations, missions or ministries should be reported and turned over to PUCM-J National Office or Philippine Headquarters or as the case may be. All monies that boards, committees or auxiliaries wish to be classified as designated monies, including public offerings must be pre-approved by the National Executive Minister in consultation with the National Messiah.

ARTICLE XVII – THE PUCJ MINISTRY NATIONAL OFFICE

Section 1. There will be a designated PUC MINISTRY NATIONAL OFFICE, where missions and activities of the ministry can be looked after. This shall also be the office of the National Executive Minister, and all help needed to carry on the work of the Ministry, will be supplied at Ministry's expense.

Section 2. All information concerning the Ministry shall be given through this office; all reports during the year from the field are to be made through this office. This office shall always be located where the National Executive Minister resides.

Section 3. The duty of the national office also includes disseminating field reports, regular information about special or educational events going on in other parts of Japan and inspirational reports to all members.

Section 4. The Ministry should come out with a regular publication in post or electronic form in order to update members about what's going on. Its aim should be to inspire members by sharing some practical experiences and internal testimonies coming from members in different fields of ministry life.

ARTICLE XVIII - RULES OF ORDER

Section 1. This PUC Ministry in Japan will be governed by its Constitution and By-Laws, the Divine Principle, Philippine U.M. National Leaders memoranda and in instances where it is deemed necessary by Robert's Rules of Order and Parliamentary Procedures.

ARTICLE XIX - PUBLIC OFFERING

Section 1. All public offerings at Annual Sessions or conventions will be disbursed at the discretion of the National Executive Minister in coordination with the National Council of Elders.

ARTICLE XX – CONSTITUTIONAL AMENDMENTS

A two-thirds majority vote of voting delegates may amend this Constitution in an annual convention of PUCM-J. Any revision or amendment of this

Constitution is effective immediately upon passage by 2/3 majority vote of Convention participants.

Approved for presentation to the 1ST Convention Delegates:

March 28, 2010.

Author/Panel Moderator: Raffy Ablong

Secretary: _____

Members:

PUCM-J Constitution and By Laws –

Approved and Signed for Implementation by 2/3 Majority of the 1st Philippine U.C. Members Convention in Japan. March 28, 2010 at

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