

Clifton Family Church Council Meeting

2/12/16

Attendance: Mr. Alexander Beebe, Rev. Kathaleen Sato, Mr. Zeth Bell, Mrs. Kyoko Andersson, Mr. Atsushi Takino, and Mrs. Noriko Sprague **Absent:** Pastor Manoj Jacob and Mrs. Naria McGee.

- The meeting was called to order at 8:10 pm
- The opening prayer was given by Mr. Beebe.
- The CIG Motto was read.

Agenda:

- The Minutes for the 1/22/2016 meeting was read.

Old Business:

A. Review Agenda

- Mr. Beebe wanted to allow council members to review and edit the agenda. No changes were made.

B. Council Budget

- Mrs. Andersson spoke about the reimbursements for council meeting purchases of modest amounts. Council discussed possible reimbursements for transportation and gas for volunteer staff; the topic will be brought up at a later meeting pending a clear proposal.

C. Data Storage

- Mr. Bell presented the Council Google Site {pending completion & permission} and uses of Google Drive.

D. Council Reporting

- Mr. Bell used Mrs. McGee's report to explain that council is communicating the minutes to the community via "E-news". Council also reaches out through post-service addresses and community council meetings. It was noted that a majority of the community does not know about the council minutes, and this needs to be rectified. Suggestions included utilizing the google-website and/or monthly post-service announcements. Solutions will be discussed throughout the week.

E. Camp Sunrise Board

- Mr. Beebe spoke about camp sunrise board meeting and input from each attendee. The main points focused on the accessibility to new groups of Camp Sunrise advertisement/website, transparency of receiving donations, camp sunrise process and organization chart, budgeting sleep away camps to improve income, and confirming/following-up-with approved bookings.

F. Mission Statement

- The Mission Statement will be decided when all members are present

G. Assign Action Items

- Create Job description for communications officer – Mr. Beebe
- Update on handbook – Rev. Sato
- Financial Report – Mrs. Andersson
- Email communication improvements – Mr. Beebe

H. Announcement

- 2/1 – 2/22 – Top Gun Workshop
- 2/13 – Captain's Training for NJ Boating (2:30-4:30pm)
- 2/13 – True Parent's Birthday Celebration and Service Project
- 2/17 – YUM Service (8pm)

- 2/19 – Blessing Ceremony (8-9pm)
- 2/20 – Foundation Day Concert

The meeting was closed in prayer by Mr. Beebe at 9:58 pm.

Temp-Secretary,

-Zeth Bell