



#### Dear Brothers and Sisters!

May our Heavenly Parent and True Parents love and guidance be with you always. Thank you all for your sincerity in preparing for the CheonBo Won.

As you may know, the CheonBo Won Induction is scheduled for October 10 of this year. To help support all of our Tribal Messiahs in their application process, there are some key points to keep in mind including **application deadlines and requirements**, which are outlined in an <u>official memo from IHQ</u>, the CheonBov.org website, and the CheonBov manual.

#### • Deadline to create a CheonBov account is Jul 24, 2021

- a. The <u>CheonBov website</u> is now available for use. All CheonBo applicants must create their accounts by July 24.
- b. Please note that all past accounts on CheonBov.org have been removed due to website updates and all candidates must create new accounts.
  - i. If you have any previous forms that you uploaded that are now lost, please email us at <a href="mailto:evangelism@unification.org">evangelism@unification.org</a> and we can resend you those forms.
  - ii. We truly apologize for the inconvenience this may cause you, we will do our best to help retrieve this information.
- c. For guidance on creating an account, please refer to section 3, 'Candidate Website Account Registration,' in the <u>2021 CheongBo Evaluation Website Manual</u> attached below.

#### Deadline for CheonBo Won Application is Aug 10, 2021

a. You must upload all your forms onto the CheonBov website and request a review before August 10.

#### Requirements for CheonBo Won Application are provided below

- a. Completion of Horizontal 430
  - i. Completed name lists must be reported through the tribenet.co website.
  - ii. Once approved, applicants will be emailed a certificate of completion which can then be uploaded onto the CheonBov website
  - iii. North American Tribe standards are as follows
    - 1. At least 50% must be from North America
    - 2. Up to 30% can be sponsored Blessings
      - a. Note: After October 10, 2021, Sponsored Blessings will no longer count towards one's Horizontal 430

- 3. Up to 380 can be inherited from spiritual or Physical children
- 4. Up to 185 can be from 90s Blessings
- b. Completion of Vertical 430
  - Once completed, applicants can access their Certificates of Completion through the CheonBo Training Center site which can then be uploaded onto the CheonBov website. Click <u>here</u> for more information.
  - ii. Note: North America will not be accepting Completion of Ancestor Liberations.We will only be accepting Completion of Ancestor Blessings
- c. Completion of Blessing Donations
  - i. Blessing Donations can be made through the tribenet.co website.
  - ii. Once received, applicants will be emailed a certificate of completion which can then be uploaded onto the CheonBov website.
  - iii. NOTE: North America will not be accepting Forms of Agreement to offer the Blessing Donation. We will only be accepting Certificates of Completion.
- d. Completion of Life of Faith interview
  - i. Applicants can receive a Life of Faith interview from a trained pastor.
    - Please contact your local HTM Coordinator or email us at evangelism@unification.org
  - ii. Once received and approved, Pastors will approve the applicants on the CheonBov website.

#### • Deadline for late applications is Sep 7, 2021

- a. For couples who are unable to complete CheonBo Won Applications by August 10, there is an additional application period ending on September 7, 2021.
- b. However, couples who apply after August 10 will not receive their CheonBo robes and awards until after the October 10 Induction due to shipment schedules.

We are committed to helping each family to enter into the CheonBo Won. As there are a wide variety of cases and it is a complex process, we are fully invested in making this journey as simple as possible. Therefore, if you have any questions or concerns, please work closely with your local HTM Coordinator or contact us at evangelism@unification.org.

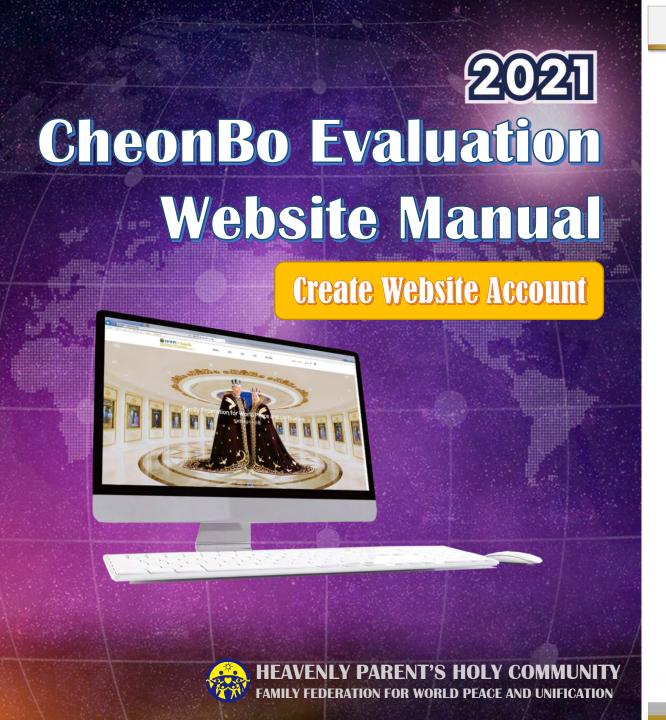
We will also have a special Tribe Call on July 27 to go into the CheonBo process in depth. We look forward to seeing you all there.

Rev. Naokimi Ushiroda

President

Dr. Andrew Compton
Director, TribeNet

Auch R. Lyhn



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# 1. The Principle Significance of CheonBo



A couple who has fulfilled the Purpose of Creation

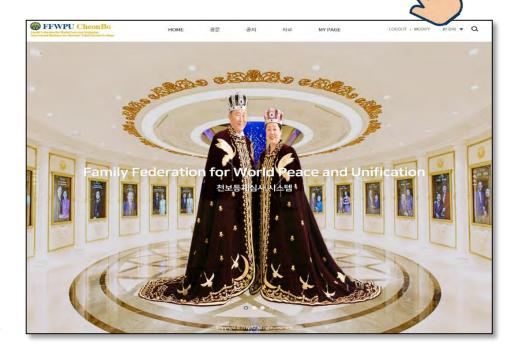
- A couple who has fulfilled the Three Great Blessings
- A couple who has attained the divine-spirit stage, accomplished the Four Great Realms of Heart and the Three Great Kingships
- Filial children, patriots, saints, divine sons and daughters
- A couple who loves Heaven, loves humanity, and loves his or her nation.



#### 2. Evaluation Overview

- Target Participants: CheonBo candidates that have prepared supporting documents for deliberation in the 5 main areas of evaluation
- Method: Evaluation through the CheonBo Evaluation Website

→ Website URL: <a href="https://cheonbov.org">https://cheonbov.org</a>



#### 3. Evaluation Process



F i n a l Evaluation Committee

- Application form for CheonBo Evaluation
- ① Certificate of Confirmation for the Completion of the 430 generations of Ancestor Blessing or Completion Record of Liberation/Blessing of 430 generations of ancestors
- ② Certificate of Confirmation for the Completion of the Tribal Blessing of 430 couples

③ Certificate of Confirmation for offering HTM Blessing donation or Agreement form

Church Leader's Recommendation



Japan and Heavenly North America

Regional Group Evaluation Committee for Heavenly,

- Three or more Evaluation Committee Members including Regional Group President
   Sub-regional Evaluation Committee for Heaver
- Sub-regional Evaluation Committee for Heavenly Korea



## 4. 5 Main Areas of Evaluation

	Category	Content	Documentary Evidence	Weighting
1	Ancestor Blessing	Completion of 430 gene rations of Ancestor Bles sing/Ancestor Liberatio n	Certificate of Completion issued by CheonBo Training Center or Record of Liberation/Blessing of 430 generation of ancestors	30
2	Tribal Blessing	Completion of Tribal Blessing of 430 couples Completion of 43 couples of Blessing for Single Candidates	Certificate of Completion issued by the Regional Headquarters	30
3	Blessing Donation	Offering of Tribal Blessing donation of gratitude	Certificate of Completion issued by the Regional Headquarters or Agreement form to offer the Blessing donation	20
4	Candidate's Life of Faith	Sunday Service and church donations	Assessment by the church leader	10
5	Special Awards	<ul> <li>1 point for each certificate received from a national leader</li> <li>5 points for each certificate received from True Parents</li> </ul>	Proof of award	10
	7	Total		100

Overview of the Website

**Candidates** 

**Church Leader** 

**Evaluation** Committee

Administration Personnel

- \*\* The passing total score is a total of at least 85 points.
- Evaluation Criteria and Documentary Evidence
- 1) Ancestor Blessing: The certificate of completion of 430 generations of ancestor blessing issued by the CheonBo Training Center is the documentary evidence for this area of evaluation. Or the Completion Record of 430 generation of Ancestor Blessing/Ancestor Liberation issued by the HJ Heaven and Earth CheonBo Training Center may be used as supporting evaluation document.
- 2) Tribal Blessing: The certificate of completion issued by the Regional Headquarters is the supporting document for deliberation.
- 3) Tribal Blessing Donation of Gratitude: The certificate of completion issued by the Regional Group Headquarters is the documentary evidence for this area of evaluation. However, if there is difficulty to offer the donation to the Regional Group headquarters by the deadline, an agreement form by which the candidate promises to offer the donation at a later date is permitted.
- 4) Candidate's Life of Faith: Using a pointing system, the church leader of the affiliated church assesses the Sunday Service attendance and church donation history of the candidate couple according to the life of faith standard and regulations in each Regional Group.
- 5) Special Awards: The candidate uploads photos as evidence of each award (or certificate) received from the National Leader (of affiliated nation) and True Parents by the date of CheonBo application in accordance with the regulations set in each Regional Group.

Position	July			August			September			
POSITION	16-25	26-31	16-18	19-21	27	1-12	13-15	16-17	18	10
CheonBo Candidate			(Applica	Upload D ation for Cl						
Church Leader	Create			Church I Recomm						CheonBo
1 <sup>st</sup> Level Evaluation Committee	website Account  Account			Evalı	ıation					Entrance Ceremony
2 <sup>nd</sup> Level Evaluation Committee	approval		Evaluation				Additional Evaluation			
Final Evaluation Committee				Evaluation	Results			Additional Evaluation	Additional Results	

#### \* Adherence to the Evaluation Schedule

Please adhere to the schedule for creating a website account. All candidates applying for 2021 CheonBo evaluation, church leaders, evaluation committee members, and administration personnel must create a website account in the evaluation website <a href="mailto:between">between</a> <a href="mailto:16">16 and 25</a> using a new account ID. It is not possible to create a new account after the said given given time period.



**Candidates** 



**Church Leader** 



Administration

Personnel

**Evaluation** 

Committee



Overview of the

Website

# 1. Website Guide

Website URL: <a href="https://cheonbov.org">https://cheonbov.org</a>



# 2. Website User Classification

Position	Responsibility	Authorization
CheonBo Candidate	Application for CheonBo     Evaluation	<ul><li>Browsing/ Editing</li></ul>
Church Leader of affiliated church	<ul><li>Church leader's recommendation</li><li>Permitted to also take additional role of manager</li></ul>	■ Proveing/
National, Regional Manager	<ul> <li>Account approval</li> <li>Issuing of required documents</li> <li>Supporting and guiding CheonBo candidates</li> <li>Supporting and guiding evaluation administration</li> </ul>	■ Browsing/ Editing
National, Regional Evaluation Committee	• Evaluation	<ul><li>Browsing</li></ul>



11 12



# ► Create Website Account

1) Enter the website address as shown below.

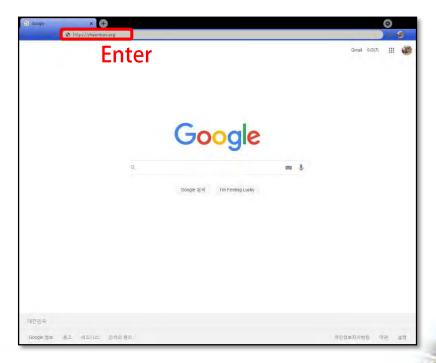
→ Site URL: <a href="https://cheonbov.org">https://cheonbov.org</a>



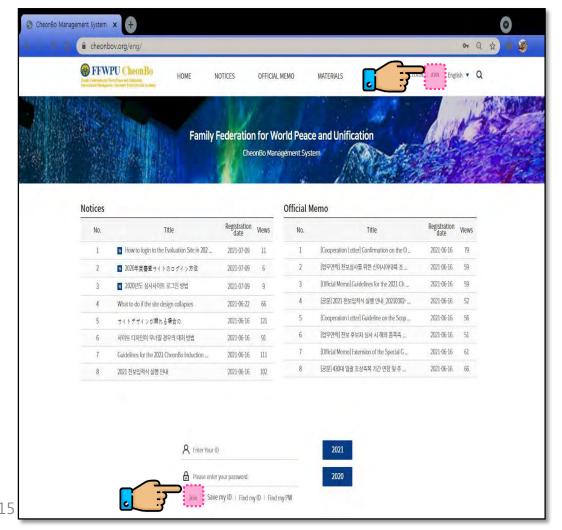




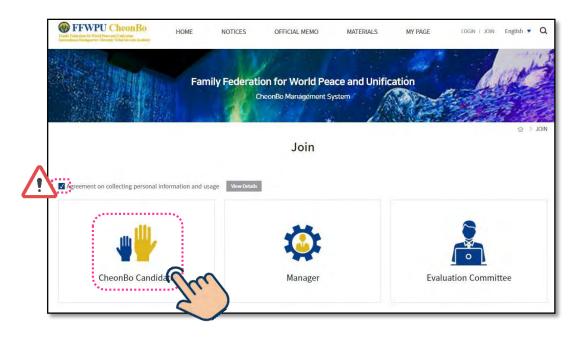
Chrome Edge



2) Click [JOIN] located at the upper right corner or click [JOIN] located at the bottom part of the website page .



- 3) Click [Agreement on collecting and handling of personal information].
- 4) Click [CheonBo Candidate].





16

# 5) Fill in [Applicant's Information].

d.v.	cjgcandi2 CHECK ID AVAILABILITY
Password 🗸	(free)
Re-enter Password ✓	4 17 letters or numbers
Regional Group 🗸	Select ▼
Sub-Region ✓	Select •
Nation(District) ✓	Select ▼
Marital Status ✓	□ Blessing for Single Candidates □ Blessing for Married Couples □ True Family □ 2nd Generation Couple □ Spiritual World and Physical World Blessing □ Single Person Blessing □ Single □ Divorced
Gender ✓	Male C Female
Mobile phone	Country code ▼
email 🗸	
Re-enter email 🗸	
	Zip code

Items with a ' $\checkmark$ ' mark are required to be filled in.

- Candidates are unable to register if marked items are not filled in.

Overview of the Website

**Candidates** 

**Church Leader** 

**Evaluation** Committee

Administration Personnel

ID 🦸	cjgcandi2	CHECK ID AVAILABILITY
Password   ✓		
Re-enter Password   ✓	4-12 letters or numbers	
Regional Group 🗸	Select II C1: 1	1 1 C
Sub-Region ✓	Select !! CIICK	the button of
Nation(District) ✓	Select COrres	ponding classification!!
Marital Status ✓	Blessing for Single Candidates	larried Couples True Family 2nd Generation Couple Single Person Blessing Single Divorced
Blessing Group ✓	Select 🔻	
Gender ✓	Male Female	
Mobile phone	Country code ▼ -	
Email 🗸		
Re-enter emall ✓		
CheonBo Award	Zip code	
BoxReciplent Address	Country Select	*
"Please enter the exact address where the recipient will be receiving the package in English capital letters.	Address	

When 'Blessing for Single Candidates' or 'Blessing for Married Couples' is selected, [Blessing Group] category appears.

Marttal Status ✓	● Blessing for Single Candidates Blessing for Married Couples True Family 2nd Generation Couple Spiritual World and Physical World Blessing Single Person Blessing Single Divorced	
Blessing Group ✓	Select v	
	Select	
Gender ✓	1961 The 36 Couples Blessing	
Mobile phone	1962 The 72 Couples Blessing 1963 1963 PreMarried Couples	
mobile priorie	1963 The 124 Couples Blessing	
Email 🗸	1964 1964 PreMarried Couples	- 10
	1965 1965 PreMarried Couples	
Re-enter email 🗸	1966 1966 PreMarried Couples	

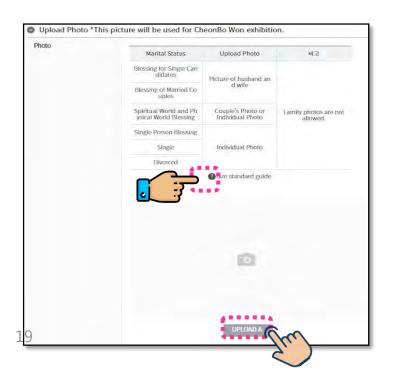
### 6) Fill in [Holy robe size information].





When clicked, regulation details may be viewed.

## 7) Upload [Photo].



#### !!PRECAUTIONS!!

- When creating a website account, it is permitted to temporarily upload a photo taken by one's phone. However, the photo must be updated according to the given standards by <u>August 10</u>. The Uploaded photo will be used for the CheonBo Won exhibition and CheonBo Card.
- Please refer to the attached documents regarding the guidelines and regulations.

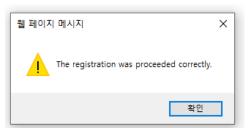


- Double-click the photo saved in your PC.

## 8) Membership registration is completed.



After completing filling in all required information, click [Save]. The website membership is completed and confirmed when this pop-up message appears.



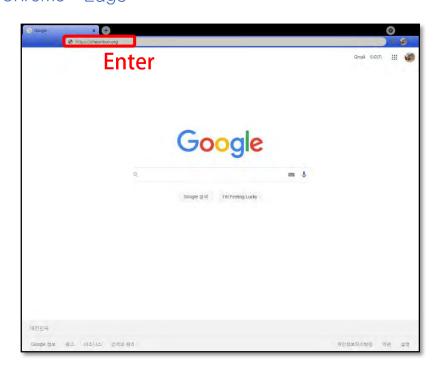
21



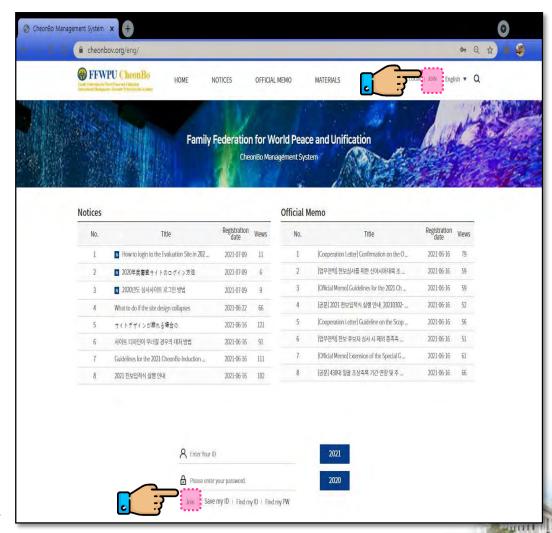
# **▶** Create Website Account

1) Enter the website address as shown below.

→ Site URL: <a href="https://cheonbov.org">https://cheonbov.org</a>
Ex)



2) Click [JOIN] located at the upper right corner or click [JOIN] located at the bottom part of the website page .



# 3) Click [Agreement on collecting and handling of personal information].

#### 4) Click [Manager].



#### !!Precautions when creating an account!!

Church leaders that are recommending CheonBo candidates must select [Working Level] and [Position] as follows:

- ① Working Level: Nation(District)
- 2 Position: Church Leader
- \* Church leaders with out a manager website account are unable to recommend candidates.

## 5) Fill in [Basic Information], etc.

	Join	n - Manager				
Basic Information	!! Check ID Av	vailability (Required)!!				
ID.	6-12 letters or numbers	CHECK ID AVAILABILITY				
Password ✓	4-12 letters or numbers					
Re-enter Password ✓	4-12 letters or numbers					
0						
Working Level ✓	Mation[District]					
Regional Group ✓	Select					
Sub-Region ✓	Select					
Nation(District) ✓	Select #					
0						
Position J	Church Leader					
Work ✓	Education Counselling Administration	Management Ministry Other				

Items with " $\checkmark$ " mark are required to be filled in.

- Candidates are unable to register if marked items are not filled in.

# 6) Upload [Photo].

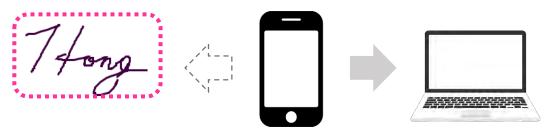




- Double-click the photo saved in your PC.

## 7) Upload [Signature].

Take a picture of your signature using your mobile phone, then save it to your PC.

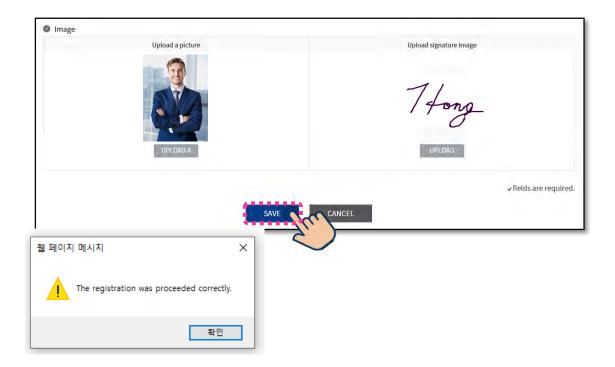




- Double-click the photo saved in your PC.



## 8) Membership registration is completed.



After completing filling in all required information, click [Save]. The website membership is completed and confirmed when this pop-up message appears.

\*\* To login with registered account and to fill in church leader's recommendation, church leaders must first receive account approval from a Sub-Regional or Regional administrative staff.

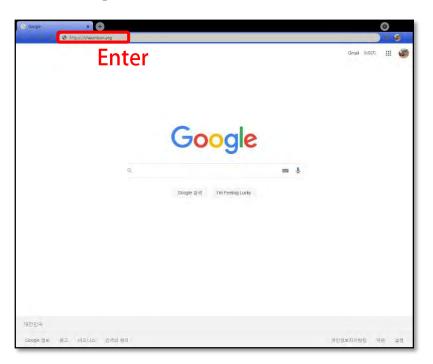


# **▶** Create Website Account

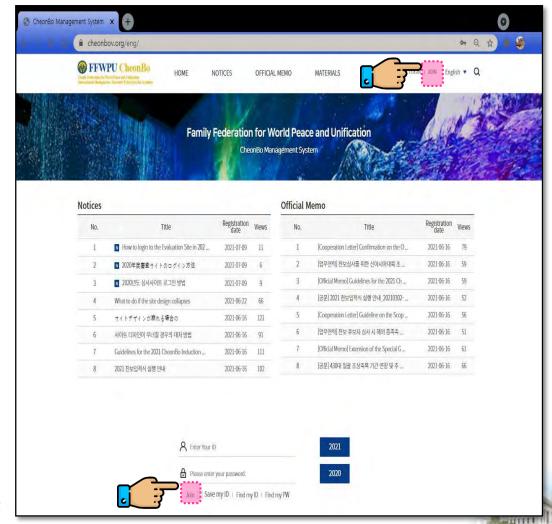
- 1) Enter the website address as shown below.
- → Site URL: <a href="https://cheonbov.org">https://cheonbov.org</a>



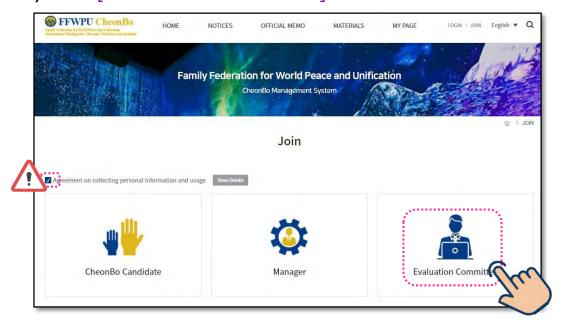




2) Click [JOIN] located at the upper right corner or click [JOIN] located at the bottom part of the website page .



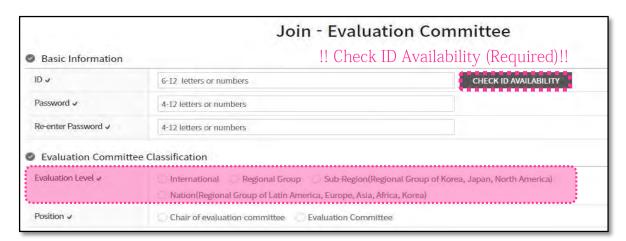
- 3) Click [Agreement on collecting and handling of personal information].
- 4) Click [Evaluation Committee].



Items with ' $\checkmark$ ' mark are required to be filled in.

 Candidates are unable to register if marked items are not filled in.

# 5) Fill in [Basic Information] and [Evaluation Committee Classification].



#### !! Precautions when filling in [Evaluation Committee Classification]!!

- Evaluation Level
  - Select the evaluation level of your responsibility.
  - If you are a member of both national and regional evaluation committee, you have create 2 accounts for each level.
- **\*** Evaluation Procedure
  - · Heavenly Korea

District Evaluation → Sub-regional Evaluation → International Evaluation

· Heavenly Japan/Heavenly North America

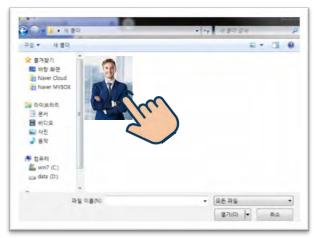
Sub-regional Evaluation → Regional Group Evaluation → International Evaluation

· Öther Regional Groups

National Evaluation → Regional Group Evaluation → International Evaluation

## 6) Upload [Photo].

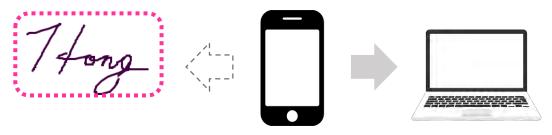




- Double-click the photo saved in your PC.

# 7) Upload [Signature].

Take a picture of your signature using your mobile phone, then save it to your PC

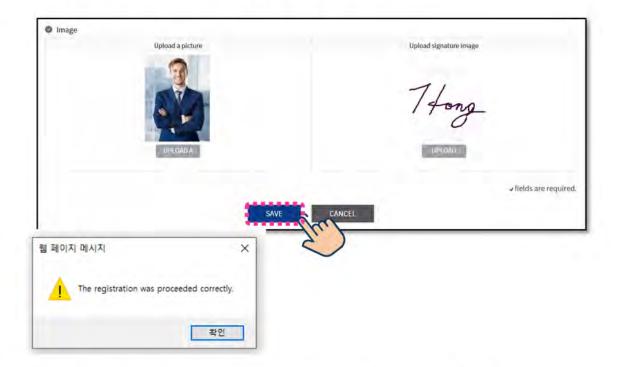




- Double-click the photo saved in your PC.



#### 8) Complete membership registration



After completing filling in all required information, click [Save]. The website membership is completed and confirmed when this pop-up message appears.

\* To login with registered account and to evaluate candidates, committee members must first receive account approval from a Sub-Regional or Regional administrative staff.

Overview of the Website

Candidates

**Church Leader** 

**Evaluation** Committee

Administration Personnel

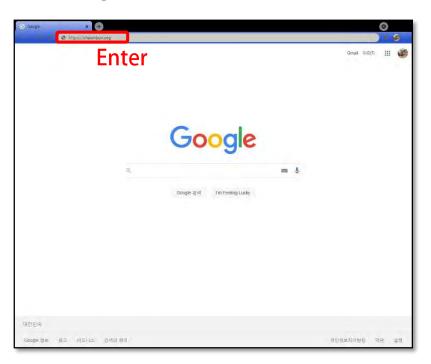


# 1. Create Website Account

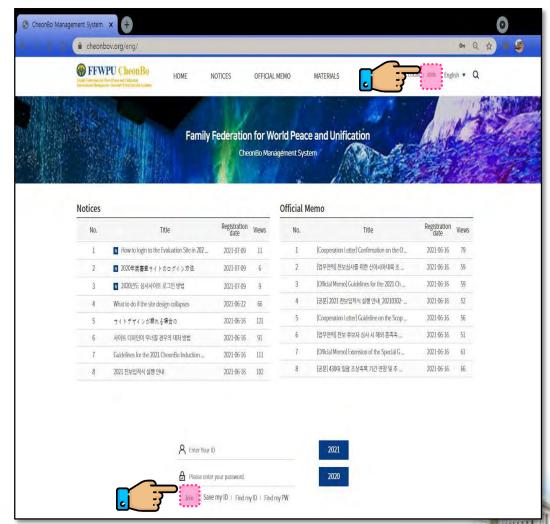
- 1) Enter the website address as shown below.
- → Site URL: <a href="https://cheonbov.org">https://cheonbov.org</a>







2) Click [JOIN] located at the upper right corner or click [JOIN] located at the bottom part of the website page.

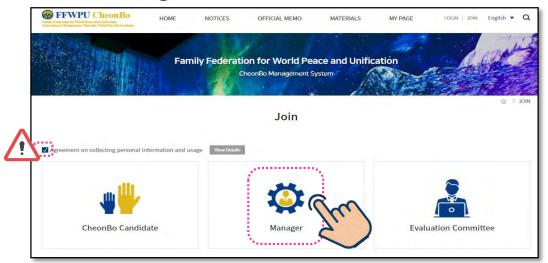


# 3) 🚺

# Click [Agreement on collecting and

handling of personal information].

#### 4) Click [Manager].



#### !!Precautions when creating an account!!

Administrative personnel must select their respective working level as follows:

Working Level: Level of affiliated headquarters Example) Sub-regional staff must select 'Sub-region'.

\* The range of accounts to manage on the website is according to the selected working level.

Example) If the selected working level is 'Sub-region' and the region is 'Korea, Sub-region 2', then only the accounts within the range of 'Korea, Sub-region 2' can be managed on the website.

#### 5) Fill in [Basic Information], etc.

		Ioin - Manager
Basic Information	!! Check ID	Availability (Required)!!
ID 🗸	6-12 letters or numbers	CHECK ID AVAILABILITY
Password ✓	4-12 letters or numbers	
Re-enter Password ✓	4-12 letters or numbers	
0		
Working Level ✓	Nation[District]	
Regional Group ✓	Select 🔻	
Sub-Region ✓	Select #	
Nation(District) ✓	Select **	
0		
Position J	Staff	
Work  ✓	Education Counselling Administration	m

Items with ' $\checkmark$ ' mark are required to be filled in.

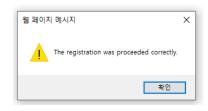
- Candidates are unable to register if marked items are not filled in.



#### 6) Upload [Photo].







After completing filling in all required information, click [Save]. The website membership is completed and confirmed when this pop-up message appears.

# 2. Church Leader, Evaluation Committee Member, Administration Personnel Account Approval

- 1) Receive account approval from the higher-level administrative personnel.
- Administrative personnel must receive account approval from the higher-level administrative personnel to login.
- Refer from number 2) for the account approval procedure.

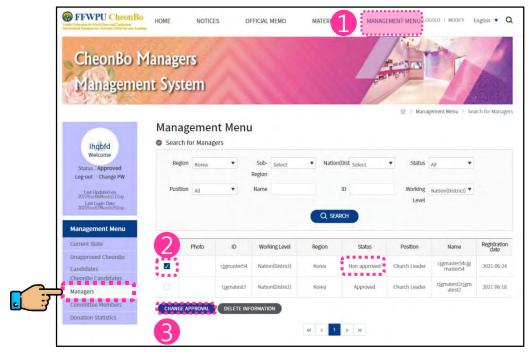
### 2) Input account ID and password, then click [2021].





#### 3) Account Approval Procedure

A. Church Leader and Administrative Personnel Account Approval



- ① In the 'Management Menu', click [Managers].
- ② Among the unapproved accounts, check the accounts to approve.
- ③ Click [Change Approval] -> The account approval is completed after clicking [OK] in the pop-up message.
- \* Church leaders and administrative personnel can login to their account after receiving account approval.

Overview of the Website

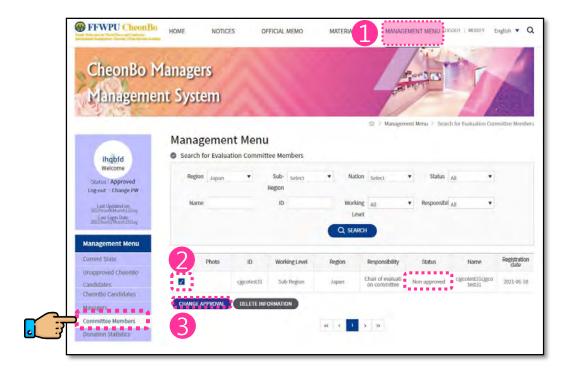
<u>Candidates</u>

**Church Leader** 

**Evaluation** Committee

Administration Personnel

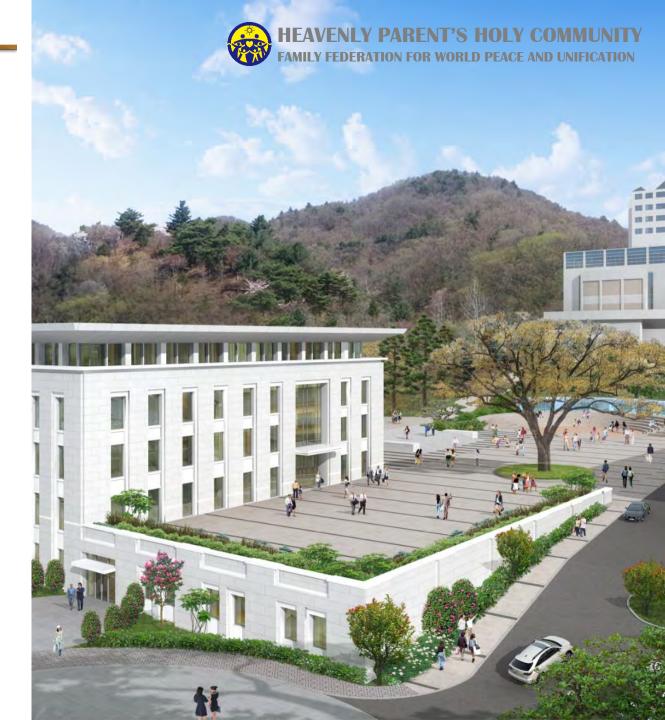
#### B. Evaluation Committee Member Account Approval



- ① In the 'Management Menu', click [Committee Members].
- ② Among the unapproved accounts, check the accounts to approve.
- ③ Click [Change Approval] -> The account approval is completed after clicking [OK] in the pop-up message.
- \* Evaluation committee members can login to their account after receiving account approval.

# Thank you.







# Heavenly Parent's Holy Community Family Federation for World Peace and Unification

324-275 Misari-ro, Seorak-myeon, Gapyeong-gun, Gyeonggi-do, Republic of Korea 12461 Tel: +82-31-589-2320 Fax: +82-31-589-2350 E-mail: ffwpuihq@cheonjeonggung.org Homepage: www.familyfedihq.org

#### Ref. No. FFWPUI 2021-125

To: Cheon Eui Won Chair, Region Presidents, Sub-regional Directors, National Leaders

Cc: Heads of Providential Organizations, Personnel-in-charge in Region Headquarters, Sub-region

Headquarters

Heavenly Parent's Holy Community Family Federation for World Peace and Unification

**International Headquarters (FFWPU IHQ)** 

6.7 by the Heavenly Calendar in the 9th Year of Cheon II Guk (July 16, 2021) Date:

Guidelines on the Evaluation of 2021 CheonBo Candidates Re.:

May the love and blessings of Heavenly Parent and True Parents be with you always. The evaluation for the 2021 CheonBo Induction will be conducted as stated below. Please refer to the guidelines and cooperate to ensure that the evaluation process is carried out within the given time period.

#### 1. Overview of the Evaluation Process

- A. Target Participants
  - 1) CheonBo candidates that can create an account on the CheonBo evaluation website (https://cheonbov.org/) by July 25, 2021, and
  - 2) then submit all supporting documents for evaluation in the five main areas of evaluation within the given period of application for evaluation.
- B. Method of Evaluation
  - 1) Evaluation through the CheonBo Won registration evaluation website
  - 2) Since all past accounts will become invalid due to structural reorganization, all candidates, administration personnel and evaluation committee members must create a new account.

#### C. Procedure

- 1) A CheonBo candidate applies for evaluation.
- The CheonBo candidate's church leader recommends the CheonBo candidate.
- 3) **Evaluation Committee System**

Region	1 <sup>st</sup> Level Evaluation	2 <sup>nd</sup> Level Evaluation	Final Evaluation			
Heavenly Korea	District Committee Evaluation	Subregional Evaluation				
Heavenly Japan	Subregional Committee					
Heavenly North America	Evaluation					
Heavenly Africa			International Committee Evaluation			
Heavenly Europe		Regional Committee				
Heavenly Central America	National Committee	Evaluation				
Heavenly South America	Evaluation					
Heavenly Asia Pacific 1						
Heavenly Asia Pacific 2						

#### 2. The Five Main Areas of Evaluation

	Category	Content	Documentary Evidence	Weighting
1	Ancestor Blessing	<ul> <li>Completion of 430 generations of Ancestor Blessing, or</li> <li>Completion of 430 generations of Ancestor Liberation</li> </ul>	<ul> <li>Certificate of Completion issued by CheonBo Training Center, or</li> <li>Record of Liberation/Blessing of 430 generations of ancestors</li> </ul>	30
2	Tribal Blessing	<ul> <li>Completion of Tribal</li> <li>Blessing of 430 couples,</li> <li>Or</li> <li>Completion of 43</li> <li>couples of Blessing for</li> <li>Single Candidates</li> </ul>	Certificate of Completion issued by the Regional Headquarters	30
3	Blessing Donation	Offering of Tribal     Blessing donation of gratitude	<ul> <li>Certificate of Confirmation issued by the Regional Headquarters, or</li> <li>Completed form of agreement to offer the Blessing donation</li> </ul>	20
4	Candidate's Life of Faith	Sunday Service and church donations	Assessment by the church leader	10
5	Special Awards	<ul> <li>1 point for each certificate received from a national leader</li> <li>5 points for each certificate received from True Parents</li> </ul>	• Proof of award	10
		Tot	tal	100

- A. The passing score in the evaluation is a total of at least 85 points.
- B. Evaluation Criteria and Documentary Evidence
  - 1) Ancestor Blessing:
    - A) The Certificate of Completion of 8 lines of 430 generations of ancestor blessing issued by the HJ Heaven and Earth CheonBo Training Center, *or*
    - B) The Completion Record of 430 generations of Ancestor Blessing/Ancestor Liberation issued by the HJ Heaven and Earth CheonBo Training Center
  - 2) Tribal Blessing: Certificate of Completion issued by the Regional Headquarters
    - A) The minimum criterion is completing the Blessing of at least 430 married couples and/or single Blessing candidates through the three generations of one's spiritual tribe.
    - B) If someone brings 43 single Blessing candidates to receive the Blessing, he or she will be considered to have completed horizontal Heavenly Tribal Messiahship.
    - C) Regulations on the recognition of Blessing activities in countries where the candidate is not resident:
      - (1) The results of Blessing activities conducted in other countries before the announcement of the official international regulations on Heavenly Tribal Messiah mission (June 29, 2018), indicated in the FFWPU Official Memo 2018-144, are recognized.
      - (2) The recognition of Blessing activities conducted in other countries within the period after the announcement of official international regulations on Heavenly Tribal Messiah mission (June 29, 2018) indicated in the FFWPU Official Memo 2018-144, and October

- 31, 2019, are decided according to the regulations of the relevant Regional Headquarters.
- (3) Blessing activities conducted in other countries on or after November 1, 2019, are not recognized.
- (4) Blessing activities conducted in other countries by national messiahs in their mission country and overseas blessing activities conducted by IHQ authorized missionaries in their mission country during their public mission period are all recognized regardless of the time restrictions stated above.

#### 3) Tribal Blessing Donation of gratitude

- A) Offer the donation of gratitude to the appropriate Regional Headquarters and submit the Certificate of Confirmation issued by the Regional Headquarters as documentary evidence.
- B) If a candidate has completed the Blessing of 430 generations of ancestors yet is unable to complete the donation of gratitude by the date of the CheonBo application, the candidate may submit a form by which he or she promises to offer the HTM Blessing donation at a later date.

#### 4) Candidate's life of faith

Applying a point system, the candidate's church leader assesses the candidate couple's Sunday service attendance and church donation history according to that Region's standards and guidelines for members' life of faith.

#### 5) Special awards

By the date of the CheonBo application and in accordance with the guidelines and regulations set in each Region, the candidate couple must upload, as documentary evidence, a photograph or scan of any awards (or certificates) received from their country's national leader or from True Parents.

#### 3. Evaluation Schedule

Month	Jul	y	August			September				October
Day	16~25	26~31	16~18	19~21	27	1~12	13~15	16~19	30	10
CheonBo Candidate		Upl	Upload Documents to Website (Application for Evaluation)							
Church Leader	Create		Church Leader's Recommendation							
1 <sup>st</sup> Level Evaluation Committee	Website Account And		Evaluation							CheonBo Entrance
2 <sup>nd</sup> Level Evaluation Committee	Account Approval		Evaluation				Additional Evaluation			Ceremony
Final Evaluation Committee				Evaluation	Results			Additional Evaluation	Additional Results	

#### A. Adherence to the Evaluation Schedule

- 1) Please adhere to the schedule for creating a website account: All candidates applying for 2021 CheonBo evaluation, church leaders, evaluation committee members, and administration personnel must create a website account in the evaluation website between July 16 and 25 using a new account ID. <u>It is not possible to create a new account after the</u> designated period.
- 2) Administrative personnel approve website accounts of church leaders, evaluation committee members and lower-level administrative personnel between July 16 and 25. Please refer to the attached manual for account approval procedures.

- 3) A final evaluation will be conducted for candidates that have completed the 2<sup>nd</sup> level evaluation by August 18 (Korean time). <u>If the candidate passes this final evaluation, the CheonBo Award Box will be delivered prior to the registration (induction) ceremony.</u>
- 4) An additional final evaluation will be conducted for candidates that could not complete the 2<sup>nd</sup> level evaluation by August 18 (Korean time) yet completes the 2<sup>nd</sup> level evaluation by September 15 (Korean time). If the candidate passes this additional final evaluation, the CheonBo Award Box will be delivered, but will arrive after the registration (induction) ceremony.
- 5) We regret that if the candidate fails to stay within the above evaluation schedule, he or she will not be permitted to apply for CheonBo evaluation.
- B. Structure of Evaluation Committees: Please also select one staff member for administrative purposes in addition to the evaluation committee members.

Region	1st Level Evaluation	2 <sup>nd</sup> Level Evaluation		
Heavenly Korea	3 Committee members including District leader	Subregional director and District leader		
Heavenly Japan	3 Committee members including Subregional director			
Heavenly North America	Subregional director			
Heavenly Africa				
Heavenly Europe		Regional president and Subregional		
Heavenly Central America	3 Committee members including	director		
Heavenly South America	National leader			
Heavenly Asia Pacific 1				
Heavenly Asia Pacific 2				

**4. Administrative Details of the Evaluation**: (For more detailed information, please refer to the guidebook that will be made available later.)

#### A. CheonBo Candidates

- 1) Creation of a website account
  - A) Create account as "CheonBo Candidate" on the CheonBo evaluation website.
  - B) Fill in personal information: The information recorded on the website will be used to produce the candidate's CheonBo Plaque and CheonBo Card.
  - C) Enter chest measurement and height (in centimeters) so that your CheonBo Holy Robe will be the right size.
  - The CheonBo Holy Robe will be made according to the measurements input in the website by July 25. CheonBo Robe measurements cannot be changed after July 25.
  - D) Uploading of CheonBo couple photo
    - When creating the website account, it is permitted to temporarily upload a photograph you have taken with your phone camera. However, the photograph must be updated according to the designated standards by August 10. The uploaded photograph will be used for the CheonBo Won exhibition and CheonBo Card.
    - Please refer to the photo specifications guidelines on the website when creating your website account.

2) Applying for CheonBo evaluation: After you upload the supporting documents for the five main areas of evaluation based on the evaluation page menu, click "Request Evaluation."

#### B. Personnel-in-Charge of Administration

- 1) Select evaluation committee members and staff members for administration for each level of the evaluation.
- 2) Submit the name list of members of the evaluation committee for each level of evaluation.
  - A) Deadline: July 26, 2021
  - B) Method of reporting:
    - (1) The administrative staff member for each region's evaluation committee is asked to create a name list of all their evaluation committee members using the attached form: "List of Cheonbo Evaluation Committee Members by Region" and submit the list by email to FFWPU IHQ Blessed Family Department 1.
    - (2) For Heavenly Korea, the administrative staff member for each subregional evaluation committee is to also fill in and report the name list based on the attached form: "List of Cheonbo Evaluation Committee Members by Subregion."
  - C) Email: ffwpuihqcb@gmail.com
- 3) Website account: Create account as "Manager" on the CheonBo evaluation website.
- 4) Account approval: Approve accounts of evaluation committee members, church leaders and other administrative staff in the "Management Menu" of the website.
- 5) Provide support to CheonBo candidates in the issuance of documentary evidence for the five main areas of evaluation.

#### C. Church Leader

- 1) Website account
  - A) Church leaders of churches with CheonBo candidates create a website account.
  - B) Create account as "Manager" on the CheonBo evaluation website.
- 2) Church leader evaluation
  - A) Review the documentary evidence for the five main areas of evaluation of the CheonBo
  - B) Click on the "Church Leader's Recommendation Registration" button.

#### D. Evaluation Committee

- 1) Structuring of Evaluation Committee and Creating a Website Account: Create account as "Evaluation committee member" on the CheonBo evaluation website.
- 2) Evaluation
  - A) Review the five main areas of evaluation.
  - B) If there is a reason for non-approval, write comments and click "Return" (meaning "not yet approved").

#### 5. Administrative Matters

- A. Contact person: Mr. Yasunao Kawata, FFWPU IHQ Blessed Family Department 1
- B. Email: ffwpuihqcb@gmail.com
- C. Attachments
  - 1) [Blank form] 2021 CheonBo Evaluation Committee Members Name List by Sub Regional Group\_Kor
  - 2) [Blank form] 2021 CheonBo Evaluation Committee Members Name List by Regional Group\_Eng
  - 3) [Blank form] Certificate of Confirmation of Completion of the Tribal Blessing of 430 couples\_JPN
  - 4) [Blank form] Certificate of Confirmation of Completion of the Tribal Blessing of 430 couples ENG

- 5) [Blank form] Certificate of Confirmation of Offering HTM Blessing Donation\_JPN
- 6) [Blank form] Certificate of Confirmation of Offering HTM Blessing Donation\_ENG
- 7) [Blank form] Agreement Form of Offering HTM Blessing Donation\_ENG
- 8) [Blank form] Register of Issued Certificates of Completion of the Tribal Blessing of 430 Couples\_JPN
- 9) [Blank form] Register of Issued Certificates of Completion of the Tribal Blessing of 430 Couples\_ENG
- 1 0) [Blank form] Register of Issued Certificates of Confirmation of the offering of the HTM Blessing donation JPN
- 1 1) [Blank form] Register of Issued Certificates of Confirmation of the offering of the HTM Blessing donation ENG
- 1 2) [Manual] 2021 CheonBo Evaluation Website Manual Create Website Account KOR
- 1 3) [Manual] 2021 CheonBo Evaluation Website Manual Create Website Account JPN
- 1 4) [Manual] 2021 CheonBo Evaluation Website Manual\_Create Website Account\_ENG

# Yun Young-ho, Director-General Family Federation for World Peace and Unificational International Headquarters