# Job Advert: Communications Officer

Matthew Huish April 23, 2017



### **Recruitment of A Communications Officer**

The FFWPU UK headquarters is recruiting a Communications Officer. This member of staff will utilise various media to share announcements, stories, announcements and other communications to the UK membership of the FFWPU.

Applications for the position can be submitted to the HR department (<u>hq@ ffwpu.org.uk</u>) until 5th May 2017, after which suitable applicants will be invited for an interview. Applicants from the UK or even from abroad will be considered.

## **Job Description**

The Communications Officer will work together with the various communities and departments of FFWPU UK, as well as organisations related to the Unification Movement, to communicate with the members of FFWPU UK as well as the general public. This will involve:

Utilising a variety of media to communicate broadly (e.g. video, photography, websites, animation, social media etc.)

Creating stories that report about recent activities in an entertaining manner

Announcing upcoming events, campaigns or developments, which might require explanation or education, in a manner that excites people to get involved

Building a team of media volunteers to support with the above tasks

### Qualifications

Right to work in the UK (essential) Good communication in English language, spoken and written (essential) Able to manage a team of volunteers and contractors (essential) Able to take and edit videos and photos (preferable) Experience with social media campaigns (preferable) Experience in journalism (preferable)

### Details

The Communications Officer would be expected to deliver 20 hours of work per week mainly in the FFWPU HQ in 43 Lancaster Gate but also around the country. A starting salary of £650 per month will be offered. The term of employment would be a 12-month contract, renewable at the end of the contract. The Communications Officer's line manager will be the National Director of FFWPU UK.