2022 SunHak UP Graduate University

10th Class Cadet Admission Handbook

[International]



1 Recruitment

Program	Department (Degree)	Recruiting number	Note
Masters	Th. M / M. Div.	40	Above level 3 in
Masters	M. A. in Peace NGO	40	ТОРІК
Language school (pre-cadet course)	Korean Language	20	

2 Admission qualifications

- Member of Heavenly Parent's Holy Community with a model life of faith, good physical health, a clear understanding of the providence and a minimum of three years of training in life of faith
- 2) Graduation from a 4-year university, or having earned a degree of equal or higher status
- 3) Those with leadership traits and will to pursue the public life
- 4) Those with neat personal demeanor, without physical or mental handicaps which would hinder the pursuit of the course
 - * Those applying for the graduate school course must be certified in TOPIK 3 or above.

3 Benefits upon enrollment

- Ceremony of appointment directed by True Parents as Cheon Il Guk Special Youth Envoy upon participation in all required programs
- 2) True Parents' special scholarship (tuition, dormitory fee, basic educational fees) provided upon agreement to fulfill the 2-year master's course and 1-year internship
- 3) Differentiated education in faith, spirituality, truth, administration of general affairs, liberal arts and language (Korean, English)
- 4) Participation in seasonal overseas programs (holy ground pilgrimage, witnessing and cultural experience during summer and winter vacation period)

4 Application Guideline



1) Registration of application documents

- 1 Registration period: Sep. 1(Tue) 9AM ~ Oct. 15(Fri) 5PM, 2021
- 2 Download form: www.sunhakup.ac.kr

 $Homepage \gt Admission \& Aids \gt Cadet \ Course \ Application \ Guideline \gt Application \ form$

Graduate school course: apply_gs@sunhakup.ac.kr (+82-31-589-1555)

Language school course: tli@sunhakup.ac.kr (+82-31-589-1572, 1573)

3 Documents to be submitted

Documents	Document Instructions	Graduat e school applican t	Languag e school applican t	
Checking List /submitting documents	/submitting School form			
Application form	Application form ► School form* English			
Self-introduction	School form* English	0	О	
Study plan	▶School form* English	О	О	
Letter of recommendation	▶ 5-1: A recommendation letter from either your affiliated Church leader, your Youth (Seonghwa) department leader, or your Carp House leader* English 5-2: A recommendation letter from your regional leader (continental Director,)	0	О	
Signed consent form	School form, (Fill out only the part marked with red)	0	О	

ID photo	▶ID photo (3X4cm; passport size, with white background.)	О	О		
Copy of Passport ID Page	T The name and registration humber on your				
Family Relation Certificate	School form * English	О	О		
University graduation certificate * English	 ▶ Certification of a 4-year Bachelor's degree. If you have submitted certification of expectant graduation, you must submit a proper graduation certificate before the start of the semester. ▶ In the case of degrees from foreign colleges, they must be notarized by the consul or Apostille. Those who have graduated from a Chinese college must submit proof of the acquired degree. ▶ If you have graduated from a non-Korean college, you must translate your transcript into English and it must be notarized by the consul or Apostille. 	O	O		
University transcript * English	 ▶ An official transcript which clearly shows percentage points and total grade points earned. ▶ If you have received a grade report with only grade point averages, you must ask your school to issue a grade report showing percentage grades. ▶ If you have transferred colleges, you must provide grade reports from all schools attended. ▶ If you have graduated from a foreign college, you must translate your transcript into English and it must be notarized by the consul or Apostille. 	O	0		
TOPIK score certificate	TOPIK score TOPIK score TOPIK level 3 or higher and the score must have been issued within the past two years. (In				

Medical report * English	 Medical report including Blood test(HBs: hepatitis B) Chest X-ray test Urine test (pH, protein, glucose, hematuria) 	0	О
Cadet report	▶ Personal candidate report* English	О	О

Important notice

- 1 All documents are to be sent as Word or PDF files.
- All submitted documents must be in <u>Korean or English</u>.
 *Documents of other language must be translated to one of the languages above.
- 3 Please make sure you keep all original documents as they are needed upon enrollment.
- 4 Any false information discovered on the submitted papers will cause cancellation of enrollment.
- The responsibility of any disadvantage caused by application after the deadline must be taken by the applicant. Original documents will not be returned after submission.

2) Entrance exam

- 1 Period: Scheduled Oct. 28(Thu), 2021
- 2 Method: Online Zoom interview
- 3 Participants: International applicants residing abroad
- 4 Exam categories: Interview, Divine Principle test, English test
- 5 Please prepare below prior to the interview
 - Install Zoom
 - Test internet connection, screen brightness, computer camera, microphone and speaker functions
 - Check Zoom Address (send you our Zoom Address before the interview)
 - Neat attire
- 6 Process for interview and written tests



- Please login 30 minutes prior to your Zoom interview hour
- Wait for the contact (The staff will send a message beforehand)
- Start interview (Korean-English, English-Korean translation provided)

**Available translation: English, Korean, Japanese

- Right after the interview, please check your E-mail for the written test (Divine principle test, English test) in WORD files. Fill out both of them within 2 hours and send the files back.

*If there is any technical problem receiving or sending the files, please take contact with the staff as soon as possible in order to avoid disqualification.

3) Exam result

- 1 Announcement of result: November 12th(Fri), 2021
- 2 Those accepted to the graduate school course must send all original documents by EMS to the school address.
- 3 Those accepted to the language school must bring all original documents with them upon entering Korea.
- 4 Visa issuance for foreign students

Documents necessary for visa application will be sent to all accepted foreign students by post mail. Make sure to check other necessary documentations you need in order to apply for visa at the Korean Embassy in your country. Those entering graduate school must apply for D2-visa, and those entering language school must apply for D4-visa. All must receive visa and enter Korea prior to the 7-day workshop for freshmen.

※It might take 2~3 weeks to 1~2 months from the date of application before the visa is issued.

**Once the visa is obtained and the plane ticket is purchased, please inform the Global HR

Department by E-mail.

5 Notice for accepted candidates

Notice for foreign students entering Korea during the COVID-19 spreading

All UPA freshmen entering Korea from abroad this year are eligible to have basic expenses covered by school during a possible mandatory quarantine upon arrival (i.e. COVID-19 test, meals and accommodation).

1) Graduate school course

Those accepted to the graduate school course must send all original documents by post to the school, transfer the enrollment fee to the bank information below, and send the receipt of payment within deadline.

Deadline: November 30(Tue), 2021

1 To be sent: All original documents submitted online at the time of application (check school address below)

Address

SunHak Universal Peace Graduate University, 324-211, Misari-ro, Seorak-myeon,

Gapyeong-gun, Gyeonggi-do, 12461 Rep.of Korea

Inquiry: +82-31-589-1555 (apply_gs@sunhakup.ac.kr)

2 Enrollment fee: 50,000Won

*Domestic transfer: WOORI BANK 1005-901-835911

(Account holder: SUNHAK UP DAEHAKWON DAEHAKKYO)

*International transfer (from abroad)

BANK NAME	KOREA POST OFFICE
SWIFT CODE	SHBKKRSEKPO
NATION	SOUTH KOREA
ACCOUNT NAME	SUNHAK UP DAEHAKWONDAEHAKKYO
ACCOUNT NUMBER	101956-01-001525
ADDRESS	324-211, MISARIRO, SEORAK-MYEON, GAPYEONG-KUN, GYEONGGI-DO, 12461, SOUTH KOREA
TEL	+82-31-589-1500

3 Submission of payment receipt: apply_gs@sunhakup.ac.kr (+82-31-589-1555)

The wire transfer must be done with the applicant's name, and it should show on the receipt or the documentation confirming the completed payment.

^{*}Internet page or cellphone screen-shot is also acceptable.

X Please be extra careful upon sending important documents internationally. Please

make sure to send the documents within the submission period, and use the <u>EMS with location tracking service</u> in case the mail gets lost. Also, please check the <u>approximate arrival date</u>, as most of the international mailings are currently under significant delay due to the influence of COVID-19 spreading.

2) Language school course

Those accepted to the language school course must bring all original documents with them at the time of entering Korea, and submit the enrollment fee directly to the language school office upon arrival to school.

Enrollment fee: 50,000won (Cash only)

1 Inquiry: +82-31-589-1573 (tli@sunhakup.ac.kr)

*Domestic transfer: POST OFFICE 101956-05-000191

(Account holder: SunHak Universal Peace Graduate University)

3) Receiving guidelines for freshmen

Date: November 30(Tue.), 2021 **Individual contact from Global HR Department(UPA office).

6 Workshop schedule & important notes for freshmen

1) UPA cadet 7-day Freshmen Workshop

1 Date: Scheduled February 22(Tue.)~28(Mon.), 2021

2 Place: SunHak Universal Peace Graduate University

3 Participants: All accepted 10th class cadets

4 Preparations: Ref. guidelines for freshmen

2) Important notes upon entering the UP cadet course

- SunHak Universal Peace Graduate University cadet course is an educational program for those who wish to pursue the public life and become leaders of the Unification movement, and consists of a 3-year course (Master in ministry for 2 years and 1 year internship). If starting from the language school course it becomes 4 years in total.
- 2 Following the guideline of the Ministry of Justice in Korea, it is required by law for foreigners to be certified in TOPIK level 3 or above in order to enter graduate school. We

offer 1 year course of Korean study at language school for those who needs to fulfill this

requirement.

3 There are special activities including witnessing, fundraising, and voluntary work in

Korea and abroad during the summer and winter.

4 UPA cadets cannot take part in any form of matching or Blessing process while

attending the cadet program. Those already blessed with a spouse should make sure to

gain permission and sufficient understanding of their respective spouses before applying

for the program.

5 Each candidate should prepare a minimum personal allowance of \$1,000 which will be

needed to cover personal expenses while staying at school besides the special scholarship

provided by the school (tuition, dormitory, educational fees).

6 Please prepare a personal laptop for studying. It is strongly recommended that language

school students have electronic dictionary prior to entering the school.

7 Enrollment will be cancelled if the candidate is unable to enter Korea prior to the 7-day

workshop for freshmen, or if any other reason for disqualification (physical,

psychological difficulties or problems with faith issues) is discovered during the

workshop.

8 Any enrolled candidate who is unable to complete the program due to poor evaluation

caused by inappropriate behavior or unfulfilled academic requirement (i.e. TOPIK level

3) will be dismissed from the cadet program and must refund all scholarship. The same

applies to those who drop out of the program in the middle.

9 Accepted candidates from China and Cuba need to obtain additional documents for visa

issuance from the Korean Embassy in their home countries.

7 Inquiry

1) Admission guide

▶ Global HR Department (UPA office)

Tel: +82-31-589-1585

E-mail: sunhak-up@daum.net

2) Registration of application, visa procedures

8

▶ Graduate school administration office

Tel: +82-31-589-1585

E-mail: sunhak-up@daum.net

▶ Language school administration office

 $Tel: +82-31-589-1572,\ 1573$ E-mail: tli@sunhakup.ac.kr



"평화를 사랑하는 글로벌 리더 Peace-loving Global Leader"

선학 UP 대학원대학교

SunHak UP Graduate University

To: Cheon Eui Won Chairs, Regional Presidents, Subregional Directors, National Leaders

Re. : 2022 Recruitment of the 10th class of SunHak UP Graduate University cadets

- 1. May our Heavenly Parent and True Parents' blessings and love be with all regions and leaders in the mission field.
- 2. We hereby announce the recruitment of the 10th class of UPA cadets at SunHak Universal Peace (UP) Graduate University, which True Parents established as an educational institution to raise future leaders of Heavenly Parent's Holy Community.

1. Qualifications for application

- Member of Heavenly Parent's Holy Community with a model life of faith, good physical health, a clear understanding of the providence and a minimum of three years of training in life of faith
- Graduate from a 4-year university, or having earned a degree of equal or higher status
- A person with leadership traits and will to pursue a public life
- A person of neat personal demeanor, without physical or mental handicaps that would hinder the fulfillment of the course
 - ** Those applying for this graduate school course must be certified in TOPIK 3 or above (Korean language).

2. Benefits upon enrollment

- Ceremony of appointment as a Cheon Il Guk Special Youth Envoy upon participation in all required programs. This is in True Parents' presence.
- True Parents' special scholarship (tuition, dormitory fee, basic educational fees) provided upon agreement to fulfill the 2-year master's course and 1-year internship
- Differentiated education in faith, spirituality, truth, administration of general affairs, liberal arts and languages (Korean, English)
- Participation in seasonal overseas programs (holy ground pilgrimage, witnessing and cultural experience during summer and winter vacation period)

3. Admission process for the 10th class of UPA cadets

1. Recruiting courses

- 1) Graduate school cadet course (True Parents theology, Peace NGO studies)
- 2) Language school pre-cadet course (TOPIK test preparation)

4. Admission schedule

Dagian	Application powied	Interview				
Region	Application period	(Selection camp)				
International	Sept 01 (Wed) ~ Oct 15 (Fri), 2021	Oct 28 (Thu), 2021	Nov 12 (Fri), 2021			
G-Korea	Sept 01 (Wed) ~ Oct 15 (Fri), 2021	Nov 6 (Sat) ~ 7 (Sun), 2021	Nov 12 (Fri), 2021			
G-Japan	Interview organized in cooperation with FFWPU HQ Japan					

- 1. Entrance exam: Interview, Divine Principle test, English test, physical test*

 (*Physical test is omitted for those participating in online interview)
- 2. Download application documents and admission handbook: www.sunhakup.ac.kr
 Homepage→Admission&Aids→Cadet Course Application Guideline→Application form

5. Online recruitment presentation (English)

- 1. Participants: International students interested to join the UPA program
- 2. Schedule:
 - Saturday, July 24, 2021 at 22:00 Korean time (10:00 am, Latin America, Sao Paulo)
 - Sunday, July 25, 2021 at 17:00 Korean time (10:00 am, Europe, Paris)
 - Monday, July 26, 2021 at 9:00 Korean time (16:00 pm, USA, Las Vegas)
 - Saturday, August 7, 2021 at 22:00 Korean time (10:00 am, Latin America, Sao Paulo)
 - Sunday, August 8, 2021 at 17:00 Korean time (10:00 am, Europe, Paris)
 - Monday, August 9, 2021 at 9:00 Korean time (16:00 pm, USA, Las Vegas)
- 3. Registration for the presentation:
 - Link: https://forms.gle/4iQccqiRvUreKfYcA
 - A zoom link will be sent to your email address

6. Important notes for freshmen

- Those receiving the notice of enrollment can start the visa application process
- All UPA freshmen entering Korea from abroad this year are eligible to have basic expenses covered by the school during a possible mandatory quarantine upon arrival (i.e. COVID-19 test, meals and accommodation).
- 7-day workshop for freshmen: Scheduled on February 21 (Mon) ~ 27 (Sun), 2022
 - * The schedule for the workshop may be subject to change.

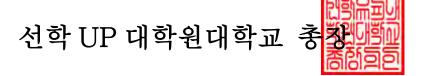
7. Contact

- TEL: +82-31-589-1585 (Yoshika Sakamaki)
- E-MAIL: sunhak-up@daum.net
- ADDRESS:

SunHak Universal Peace Graduate University 324-211 Misari-ro, Seorak-myeon, Gapyeong-gun, Gyeonggi-do [12461], Rep. of Korea

Attachments

- 1. 2022 SunHak UP Graduate University 10th Class Cadet admission hand book
- 2. 2022 SunHak UP Graduate University 10th Class Cadet admission documents (language course)



담당 사카마키요시카(인) 팀장 박중현(인) 부처장 박수홍(인) 부총장 김재현(인) 총장 토마스 셀로버(인) 협조자

시행 글로벌 2021-45 (2021. 6. 22) 접수 우 12461 주소 경기도 가평군 설악면 미사리로 324-211 / http://www.sunhakup.ac.kr

전화 (031)589-1585 전송 (031)589-1680 / yehwa@sunhakup.ac.kr/ 공개

Check-list of submitting documents

N I = 111 = 1	_		
Name	:		

Submitting documents	Confirm	Note
Check-list of submitting documents	O /X	
2. Application form	O /X	
3. Self-introduction	O /X	
4. Study plan	O /X	
Recommendation 1) Letter of recommendation by central	O /X	
figure in charge 2) Letter of recommendation signed by		
regional group chair 6. Form of consent on retrieving academic degree	O /X	
7. ID Photo(pic file)	O /X	
8. Passport copy	O /X	
9. Family relationship form	O /X	
10. Proof of Univ. Graduation(English)	O /X	
11. Transcript(English)	O /X	
12. Document of verifying foreign language ability (TOPIK certificate)	O /X	
13. Medical report (English)	O /X	
14. Receipt of Payment for Application Fee	O /X	
15. Cadet candidate report	O /X	



Application form for Korean Language Institution

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Korean Language Institute Misariro 324-211, songsan-ri, Seolak-myon, Gapyeong-gun, Gyeonggi-do

Korean Language Institute

TEL: +82-31-589-1570 FAX: +82-31-589-1579

tli.sunhakup.ac.kr E-mail: tli@sunhakup.ac.kr

Self-introduction

Dist.	Name	D.O.B	
	Faith background/ Growth process		
Self	Family Relation		
Self-introduction	Motivation behind application		
n n	Future career plan after graduation		
	Hobbies / Interests		
Church	Experiences on Public mission/ Attended workshops		
Church Activities	Experiences on witnessing/ fundraising		
Social	Social activities		
Social career	Professional abilities / Licenses		

**Please clearly specify in detail because these are used for interview.



Study Plan

- O How to fill out: Please describe your study plan regarding on main interest field and research project such as thesis that you want to research once being admitted to the school. Based on previous field of your major (such as major field at college), please select and describe an area that you want to concentrate on out of below courses that are provided by SunHak Universal Peace Graduate University.
- O Introduction of Majors by Academic Department
- ▶ (Master's Course) True Parents Theology Department: concentration on theology, ministry, etc.
- ▶ (Master's Course) Peace NGO Department: concentration on Peace NGO Studies, etc.
- ▶ (Doctoral Course) True Parents Theology Department: concentration on True Parents Theology, Cheon II Guk Spirituality Study, Chministry, etc.

Name	Department	
Topics of Study		
Purpose of Study		
Methods of Study		
Contents of Study		
Detailed Plan of Study		
References Books		



LETTER OF RECOMMENDATION

1. Applicant

Name (Applicant)		D.O.B (Applicant)	
Blessed Couple (Applicant)		Relationship with applicant	
Church (Applicant)	Nation:	Region:	Church:

I.	General	Recommendation	(Comparison	with	other	students	/	members	/
emplo	yees)								

	Excellent	Good	Average	Below Average
Academic Ability				
Personality/Faith				
Achievements				
Leadership Potential				

II. Personal statement (Area & period working with applicant)

2. Recommender

Organization & Position		_
Phone & E-mail		
Date		
Recommender	Signature	

Please mail (or fax) this form directly to the Student Affairs of the SunHak Universal Peace Graduate

University



추 천 서

(Recommendation)

지원자 성명		생년월일	
(Applicant Name)		(Applicant B.O.D)	
축복가정		관계	
(Applicant Blessed		(Relationship with	
Couple)		applicant)	
지원 과정	□대학원과정 신학석사	(Th. M)	
(Application	□대학원과정 평화NGO	학석사(M. A. in Peace N	IGO)
course)	□어학원 과정 (Langua	ge course)	

위 사람을 2021학년도 선학UP대학원대학교 사관생도과정 입학지원자로 추천합니다.

I hereby recommend the individual mentioned above as a candidate for the UP cadet program of year 2021 at SunHak Universal Peace Graduate University.

소	속(Organization)
직	책(Position)
날	짜 (Date)
추천	런인(Recommender)
서	명(Signature)



Signed Consent Form

By signing this form, I am giving my agreement and hereby authorize SunHak UP Graduate University to verify my degree/enrollment records.

Please indicate accurace • Applicant's Information	cy of the information below. If	necessary, include of	corrections/notes.
Completed	by the applicant	·	fication d by the Institution)
Name:Family name	., Given name	□ Correct	□ Incorrect
Date of birth:	MM-DD-YYYY	☐ Correct	□ Incorrect
Student ID No. :		☐ Correct	□ Incorrect
	er date from other institution):MM-DD-YYYY	☐ Correct	□ Incorrect
	er date from other institution): MM-DD-YYYY	☐ Correct	□ Incorrect
		☐ Correct	□ Incorrect
Degree: <u>Bachelor</u>	☐ Master ☐ Doctoral	☐ Correct	□ Incorrect
Title of Theses:		☐ Correct	□ Incorrect
Date of Degree Conferm	nent(registered): MM-DD-YYYY	☐ Correct	□ Incorrect
Applicant's Signature :	 MM-DD-YYYY	Additional commer	nts(if any):
Respondent's Information	ation		
Name of Organization			
Address			
Telephone	FAX	e-mail	
Date :	MM-DD-YYYY on: Signature	ə:	
	ovide will be kept in strict conf Please do not hesitate in conta or your assistance.	acting SunHakUP G SunHak	

Family Relation Certificate

Location o	f Registration				
Family	Relationship				
Division	Name	Birth Date	Occupation	Sex	Family Origin
Father		-			
Mother		-			
Self					
Brother					
Sister					
Sister					
I certify th	at this family relation cer	tificate is exactly same	in content as the or	riginal f	amily registry.
		Date			
Name		(sign)			

SunHak Universal Peace Graduate University Candidate Report

Photo						1	Name	(Korea	n)		(Chi	nese	chara	acters)				
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Category Period Place Result						Ab	el figure					Po	sition		(Abel'	's po	sition	at chui	rch)
Witnessing						E	l-mail	(you	ır Abe	el's E-mail)		,	Гel.		(you	r Ab	pel's p	hone no	0.)
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Leader experience Couples Position	Acti		DP lect	uring			~						Ho	w ma	ny tim	nes			
Blessing Yes / No Family Couples Year Blessed year Hight cm Measure ments Bottom S, M, L, etc. Eyesight (L) (R) Bloodtype A, B, O, AB English High/Middle/Low Military Service Branch Specialty Foreign Lang. S/W Level Hangul / MS Word High/Middle/Low Office Power Point High/Middle/Low Office Excel High/Middle/Low Office Excel High/Middle/Low Vaccination Record Relationship Name Blessed? Age Job Supporting your mission? Relationship Name Blessed? Age Job Supporting your mission?	vity		Group	life			~						Nun	nber (of peo	ple			
Hight Cm		Le	ader ex	perienc	ee		~							Posit	tion				
Weight kg ments Bottom S, M, L, etc. Foreign Lang. Japanese High/Middle/Low English High/Middle/Low Skills S/W	Ble	essing		Yes	/ <u>N</u> o		Family			couples	3	Y	'ear]	Bless	sed ye	ar	
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Military Service Hobby Franch Specially Programing Allowed Franch Fra	Eye	esight	(I	ر_)	((R)	Bloodtype							Eng	lish	Higl	h/Mid	ldle/Lo	W
Service	Mi	litary	Gro	oup	Bra	anch	specialty	l F						anot	ther	Hig	h/Mio	ddle/Lo	w
PC Skills Office Power Point High/Middle/Low Office Excel High/Middle/Low Past record	Se	rvice					Hobby					S	kills						
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Office Excel High/Middle/Low Drug use Vaccine Date Hospital / medical center Remarks Vaccinati on Record Relationship Name Blessed? Age Job Supporting your mission?	PC	3	Hangul	/ MS	Word	Hi	gh/Middle/	Low	Past	Drinking	5								
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mil		Relati	onship		Name	2	Blessed?	Aş	ge		Job			(Suppo	rtin	g you	missio	n?
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Past health	Period / Date	Illness / Symptoms	Treatment
record of			
illness/ Chronical			
diseases			
Food			
Food allergies, habits			
habits			

	Category		Sum
Individual	Amount prepared at the time of enter	ing Korea	(KRW / USD /EUR)
financial ability	Estimated amount planned to pre for the whole 3 years of UPA co	epare urse	(KRW / USD /EUR)
	Personal debts (Reason:)	(KRW / USD /EUR)

		Co	ontent			Please check
	I confirm that cadet	course is to educ	cate publ	ic figures centered on True Parer	its.	Agree / Do not agree
	I confirm that the ca		year cou	urse followed by an official missi	on	Agree / Do not agree
Agreements	I confirm that I will no	be able to get n	natched,	or blessed while attending the co	ourse.	Agree / Do not agree
	I promise to be loyal t	o the educationa	al guideli	nes and regulations upon enrollm	nent.	Agree / Do not agree
	I confirm that I have	Agree / Do not agree				
	I am determined to do my	utmost best to f	ulfill my	mission upon enrollment to Sun	Hak UP.	Agree / Do not agree

I testify that the information contained in this form is true and accurate.

Date: Name: (Signature)
