

Philippine Unification Church in Japan Ministry
(U. C. Ministry)
Japan Region

Proposed
Manual
(First Draft)

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I. GUIDELINES

Based on the Notes Taken During the Leaders' Meeting from Rev. Yong:

- A. The mission of Philippine brothers in Japan to live with their families while doing the following missions as Philippine Church members.
 - 1. Witnessing mission
 - 2. Establish Philippine church centers in Japan.
 - 3. Financial mission - includes the goal of constructing the Philippine Cheon Bok Gung in Tanay.

- B. Japanese wives will focus on the education of the second generation.

- C. Japan-based Philippine members will be divided into 3 regions
 - Region 1 – Northern Region (Tokyo)
 - Region 2 – Central Region (Mie-Ken, Nagoya, Osaka)
 - Region 3 – Southern Region (includes Okayama, Kyushu-Okinawa)

- D. Each Region will have (1) Regional Leader and (2) Vice-Leaders. Philippine sisters can only become Vice-Regional Leaders.

- E. The Executive Director will be elected or appointed from among the (3) Regional Leaders. Regional leaders who are not elected or appointed as Executive Directors, automatically become Vice-Executive Directors.

- F. Each region should create a committee to plan, strategize and implement church activities in their respective regions.

- G. Philippine sisters blessed to Japanese members should be able to join us as Filipinos in doing all these activities.

- H. Use your innovation and creativity to develop a good organization with a clear and workable vision-mission statement, goals and activities in order to succeed.

II. Vision, Mission and Goals

A. Vision: A Church in Every Home, A Center in Every Community

B. Mission:

1. Strengthen the blessed families as the practitioners and examples of Divine Principle education and traditions of true love, true life and true lineage taught by the Rev. Sun Myung Moon.
2. Extend the home as a family church especially on Sundays to witness to True Parents as the Messiah through our lifestyle as blessed central families.
3. Create centers of religious fellowships and educational activities in communities where we live.
4. Institutionalize the fulfillment of our overall mission as a church in Japan.
5. Boldly proclaim the Church and witness to True Parents to tribes in the Philippines and Japan.
6. Undertake model witnessing and peace activities to help pave the way for the eventual entry of True Father in Japan.
7. Create activities that will promote ideal families and healthy lifestyles by educating blessed couples and blessed children using a standard program for teaching the Divine Principle, the traditions and speeches of True Parents.
8. Utilize immediate changes and specific aspects of life in Japan as a tool for the innovation of strategic programs and activities.

C. Goals

1. Implement a Blessed Neighborhood Program where blessed families and invited guests can gather in a blessed family's home on a rotation basis in order to undertake Hoon Dok Hae sessions at least once a

month.

2. Activate non-donating and less-participative couples and families by engaging them in a variety of ways including non-formal and less-structured approaches.
3. Establish (buy or rent) at least one center in communities where blessed families live.
5. Own and operate facilities (TIMD dojangs, nursery schools, mini-libraries or reading centers with DP schedules, etc) for the fulfillment of our overall mission as a church in Japan.
6. Each member should witness, continuously educate, and make blessing candidates at least, one person per month. Each should follow up their contacts until they are able to start their blessed families.
7. Use our social and virtual (cyberspace) connections to promote Unificationism and create blessed families and communities.
8. Inspire our Japanese brothers and sisters to witness publicly to True Parents by setting an ideal model for fulfilling our witnessing mission.
9. Create and implement financial activities that aim to support the construction and development of Chun Bok Gung in Tanay, Philippines.
10. Establish practical and workable solutions to support tribal messiah activities in coordination with local leaders and members.
11. Sponsor and assign Philippine missionaries in Japanese communities where most UC-families live.
12. Conduct regular or occasional activities that go hand in hand with Japanese cultural and traditional activities in order to eliminate inappropriate perceptions about our movement in Japan.

III. Programs of Organization

To achieve the mission of the organization, the following programs shall be implemented:

A. Witnessing Program

1. Circle – make groups or organizations that will become a garden for witnessing and propagation of True Parents teachings and Traditions.
2. Hobbies –
3. Partners or Groups --
4. Home Witnessing
5. Outdoor Witnessing
6. Model Witnessing Activities from successful members in Japan.

B. Membership Program

1. Integrate and include all Philippine sisters in all our missions and activities.
2. Education and Training as Tradition-based members
3. Education for Organizing and Lecturing
4. Bi-Monthly DP Updates and Reports

C. Blessed Family Education Program

1. Annual Blessed Family Workshops
2. Bi-Annual Exposure Trips
3. Quarterly Outdoor Gatherings
4. Monthly Hoon Dok Hae and Family Nights
5. Bi-monthly Blessed Family Visitations

D. 2nd Generation Education Program

1. Outdoor Education
2. Arts and Sports Activities
3. Young Computer Whiz and Design Programmers

E. Financial Activities Program

1. Monthly Contributions to Blessed Families Support and Emergency Fund. Support fund in case of sickness, death, burial, etc.
2. Investments in Small and Medium-Based Business Enterprises.
3. Create, engage or get involve in business clubs to gain ideas and establish our own.

F. Program for VIP/IPLC Development

1. Coordinate with Philippine Church Hqs about financial and improvement needs.
2. Effective planning with regional leaders, implementation of

donation system and regular development reports.

G. Tribal Messiah Program

1. Use of model tribal activities from overseas members.
2. Individual and Group Activities
3. Monthly Reports

H. Cyberspace Ministries and Programs

- Bloggers, Reporters and Writers Pool
- Coordinated Responders of Local and National Concerns

B. Strategic Activities

- Make circles or groups for each sector of Japanese society and use it to achieve our goal of teaching Divine Principle and make ideal blessed families.
- Study and use Japan's cultural and social environment to our advantage.
- Education through service and fellowship.
- Maximize the utilization of free space and free time.
- Use organizations and social networks to promote Unificationism in a variety of ways like offering positive, meaningful, and life-giving sports and entertainment.
- (comment: what strategy will the organization use in order to build a financial foundation to help Tanay, Local centers, and

A. Individual - Partners

Door-to-Door witnessing; Direct CM; Invite Work Mates and friends.
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B. Family

Family Services, Free English Conversation Sessions (Eikaiwa) using questions about purpose of life, the last days, etc.
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C. Group (Circles)

Tong Il Moo Do, Martial Arts English Interaction Club, Dance Club, English-Speaking Clubs, Philippine Cooking Club, Band, Charity Projects, Book Club, Cooking Club, Outdoor Club, UFPA, etc.

D. Community
Clean-Up Projects, Charity projects, Coordinate with local leaders about projects and activities that we can do with them.

E. National
Campaign for Justice and Peace for Illegal Incarceration, Persecution and Kidnappings of Unification Church Members in Japan; Run for Justice and Peace; Educational Tours to Korea, Philippines or specific parts of Japan; Address national issues and join public forums in TV, Radios, etc.

C. Goals and General Timeline

1. Short-Term Goals ---

2. Long-Term Goals ---

Region	Members	Number	Per month	2010	2011	2012	2013	Sub-Total
1	Brothers							
	Sisters							
2	Brothers							
	Sisters							
3	Brothers							
	Sisters							
Grand Total:								

See sample in Appendix on p.

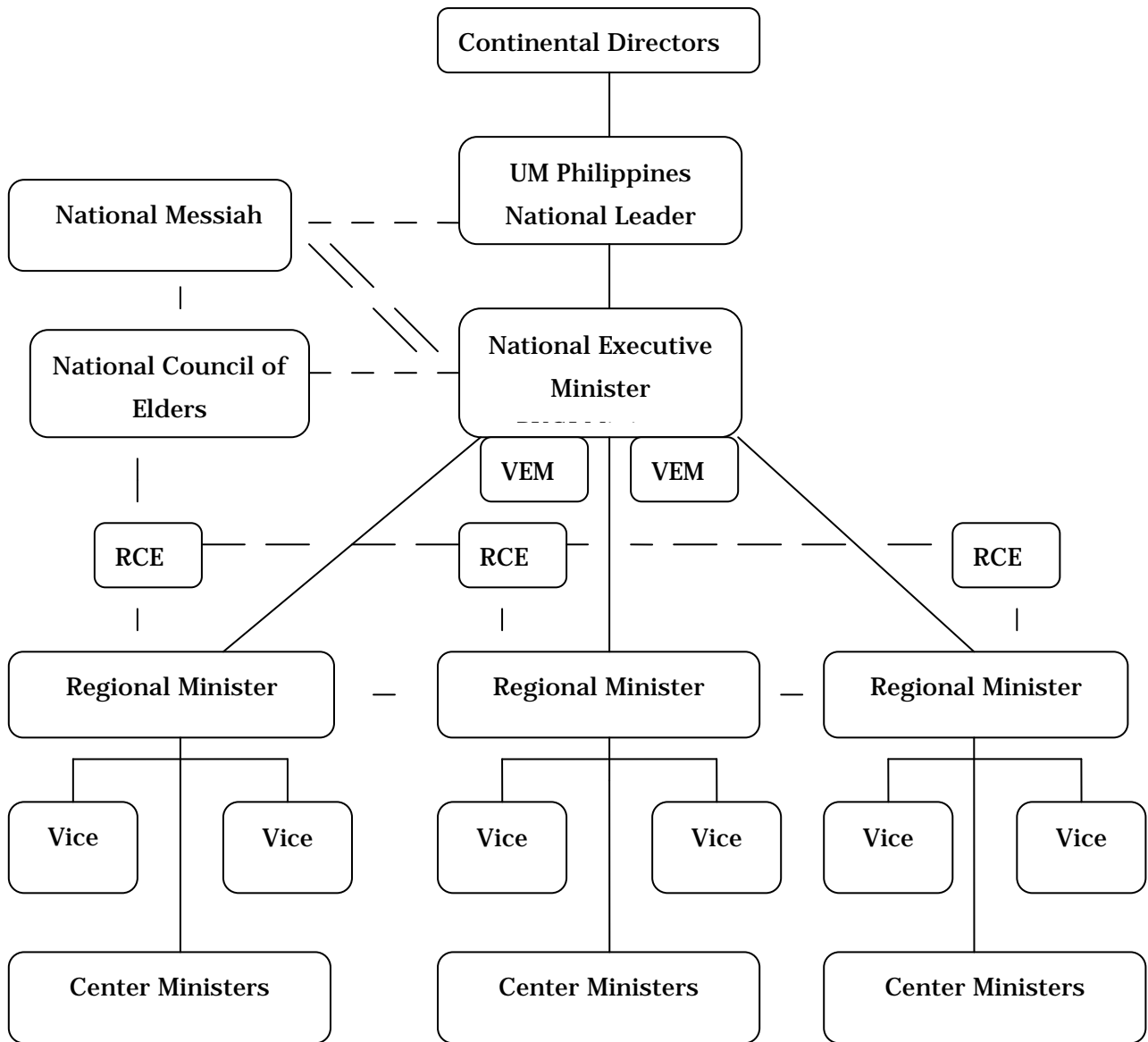
IV. UCPJ Organization

A. Organizational Composition

1. Unification Church members living in Japan are members of the Philippine Unification Church. Henceforth, we are called Japan - Philippine Unification Church Ministry.

2. Japan-based Philippine church members are under over-all structure and supervision of Philippine Unification Church.
3. Japan-based Philippine members will be divided into 3 regions
 - Region 1 – Northern Region (Tokyo to Hokkaido)
 - Region 2 – Central Region (Mie-Ken, Nagoya, Osaka)
 - Region 3 – Southern Region (includes Okayama, Kyushu-Okinawa)
4. Each Region will have (1) Regional Leader and (2) Vice-Leaders.
5. The Executive National Minister will be elected from among the (3) Regional Ministers. Regional Ministers who are not elected or appointed as National Executive Minister will automatically become National Vice-Executive Ministers.
6. A National Council of Elders may be set-up to consult or advice the Executive Director in the promulgation and implementation of policies and activities of the church that need extra support and attention. It will be composed of former national ministers, 3 Regional Ministers, 3 sub-leaders (1 from each region). Note: The concept of Council of Elders was part of our proposal to Mr. Jun Basuil, National Leader of the Philippine UM.
7. A Regional Council of Elders may be set up to consult or advice the Regional Minister in the promulgation and implementation of policies and activities of the regional church. It will be composed of former Regional Leaders, the (2) Vice-Regional Ministers, center ministers or (2) representatives.
8. Each minister may have their own special staff or volunteers to assist them in the performance of their respective functions or responsibilities.

B. Structural Organization



== guidance, consultative and recommendatory

--- consultative and recommendatory

— direct line of authority, management, control, coordination and supervision

C. Functions and Responsibilities

The Executive Minister – The Executive Minister is responsible for:

- The implementation and supervision of continental and national directions.

- Coordinates and helps in the settlement of national and regional issues, policies and situations.
- Facilitate communication between ministers and members, between the movement and other organizations necessary for the movement's implementation of projects and linkages
- Update the UM – Philippine national leader and the general membership about developments and issues concerning the extent of our providential work.
- Make a report every six-months or twice a year in order to update members of present situation, goals and activities.
- May recommend to the NCE, the expulsion or removal of a ministry officer.
(Refer to the NCE's recommendatory provisions).

The Regional Executive Minister –

The Regional Minister is responsible for:

- The implementation and supervision of directions in the regional level.
- Coordinates and helps in the settlement of regional problems.
- Make a six-month report or twice a year to update members of present situation, goals and activities.
- May recommend to the NCE, the expulsion or removal of an officer.
(Refer to the RCE's recommendatory provisions)

Vice-Regional Minister (VRM)– The Vice-Regional Minister may take any responsibilities that the Regional Leader (RL) may assign to him. He is the alter-ego of the RL when the RL requires it. He takes the place of the RL in the event of sickness or in any case of inability or disability to manage regional issues, policies and activities.

Center Minister – The Center Minister is responsible for the:

- Planning, reporting and implementation of local plans and activities.
- Education of guests and training of new members about the Divine Principle and the ten (10) traditions of True Parents.
- Local assessment and coordination of activities to the Regional

Leaders.

National Council of Elders

The National Council of Elders (NCE) will be composed of all former National Ministers of FilJap, 3 Regional Ministers and one (1) representative from the sisters group.

The function of the NCE is purely advisory, consultative and recommendatory. They may not interfere in the daily management and operations of the church.

- **Recommendatory Provisions**

Any member of the NCE may make a motion to recommend for the reprimand, suspension, expulsion or replacement of the Executive Minister or any of its members due to:

1. Incompetence
2. Acts of immorality or lasciviousness
3. Financial corruption
4. Inability to explain immorality or corruption issue and,
5. Unprincipled acts that are considered inimical and sacrilegious to the majority of the NCE.

Regional Council of Elders

The Regional Council of Elders (RCE) will be composed of all former Regional Ministers of FilJap, the Vice Ministers and (2) two members representing the brothers group and the sisters group.

The function of the RCE is purely advisory, consultative and recommendatory. They may participate in any planning and activity of the region but they may not interfere in the daily management and operations of the regional church, organization or facility except upon expressed or written approval of the RL..

- **Recommendatory Provisions**

Any member of the RCE may make a motion to recommend for the reprimand, suspension, expulsion or replacement of the Regional Minister or any of its members due to:

1. Incompetence
2. Acts of immorality or lasciviousness
3. Financial corruption

4. Inability to explain immorality or corruption issue and,
5. Unprincipled acts that are considered inimical and sacrilegious to the majority of the RCE.

V. Tasks

1. Election of Ministry Officers.
2. Presentation of Elected of Ministry Officers to the Members.
3. Induction of Officers
4. Organize a national convention to:
 - A. Elect the National Executive Minister
 - B. Finalize the Church Organizational Framework of Operations
(Temporary UCPJ Manual)
 - Vision & Mission
 - Goals & Activities
 - Organizational Matters
 - Roles and Responsibilities
 - Tasks
 - Recommendations
5. Regional Meetings
 - Communication
 - PUCJ Ministry Manual
 - Implementation
6. Supervision and Feedback
7. Regional and National Reports
 - Approach
 - Frequency
 - Resources
 - Personnel

VI. Recommendations

1. Proposed Leader's Convention Format

There are so many things to do and we do not have the luxury of time. Here is my proposed Program of Activities during the Leaders Convention in Shizuoka Prefecture:

Leaders Convention in Shizuoka Prefecture:

PROGRAM OF ACTIVITIES

I. General Assembly of Leaders and Elders (ETE 1-2 hours)

9:00 a.m. Registration

Fee: Y1,000/person to be paid at the Entrance

9:30 Community Songs

9:45 House Rules & Announcements

● **First Part -- General Assembly**

A. Gathering Song

B. True Father's Word – HDH & Testimonies & Opening Prayer

C. Recognition of Past FilJap Officers

D. Introduction of the Newly Elected Officers

E. Election of the Executive Director

*The Nominees: Regional Leaders

--Individual Speeches (5-10 minutes)

--Question and Answer

--Election & Announcement of Results and Proclamation

--20 Minutes Reminders on VMG, etc – Dr. Allan Cadano

● **Part 2 -- Break Into Groups for the Working Sessions (ETE 2 - 3 hours)**

Group 1 - Vision, Mission, & Goals

(Moderator: _____)

Group 2: - Programs & Activities

(Moderator: _____)

Group 3: - Amendments to Constitution and By-Laws

(Moderator: _____)

Group 4: - Business & Facilities

(Moderator: _____)

● **Part 3 – Back to General Assembly for Report, Final Inputs, Consolidation**

(ETE - 2 hours)

Reports (15 - 20 minutes/group)

Group 1 – 4 Report & General Inputs

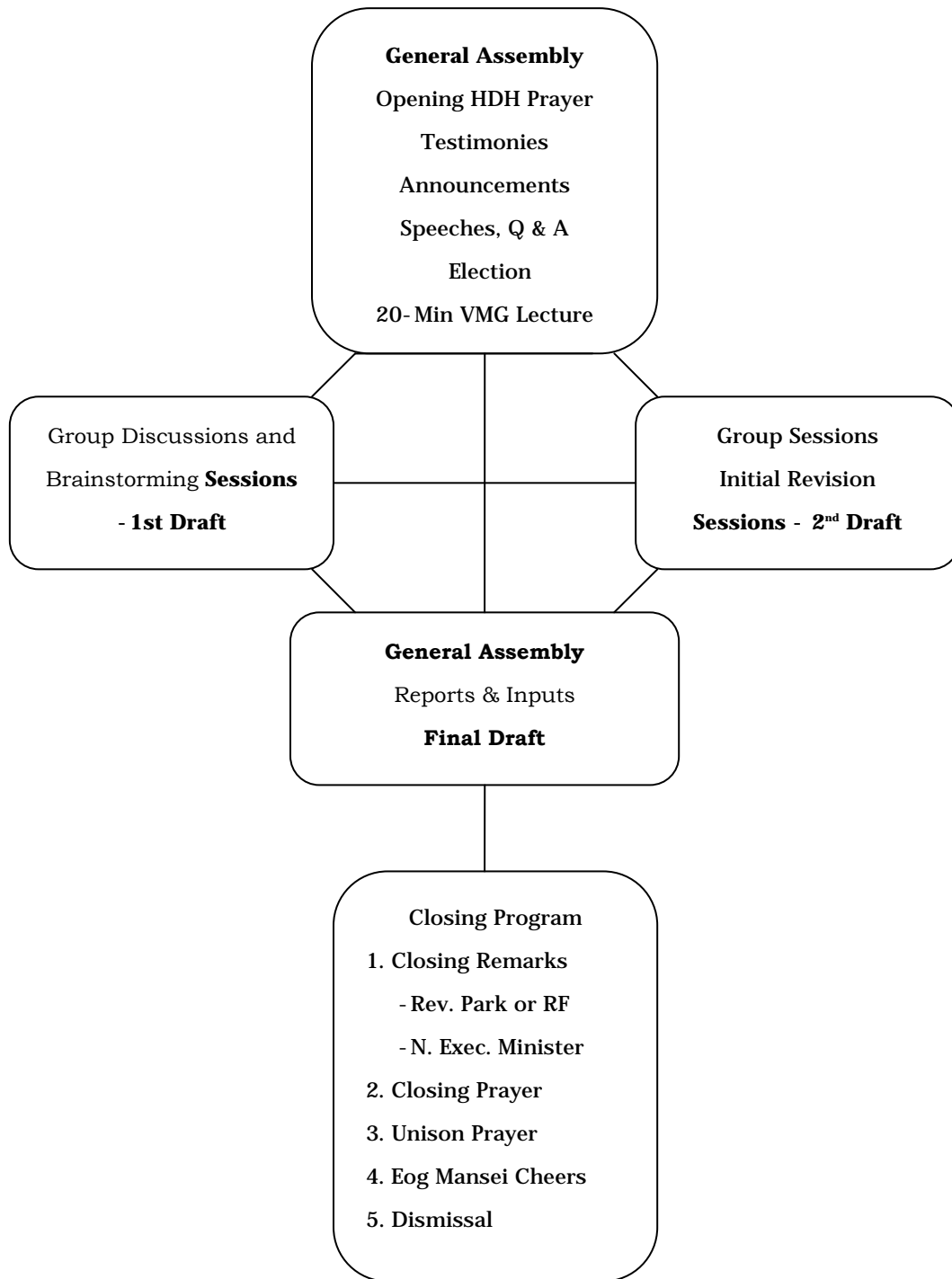
Closing Program

1. Closing Remarks

-Rev. Park or Rev. Funami

- Executive Director
- 2. Closing Prayer
- 3. Unison Prayer
- 4. Eog Mansei Cheers & Picture-Taking
- 5. Dismissal

Convention Program Format



General Moderator and Emcee - Raffy Ablong

VII. Appendix

A. Notes from Meeting with Continental Director – March 13, 2010 in Mie-Ken. Notes taken by Brother Jun Flores.

1. Create a clear goal and vision as a united front of Filipino brothers and sisters.
2. God's final timetable
 - What result can we accomplish and bring before God and True Parents before 2013.
 - Living for the sake of my family alone creates a culture of egoism. Without multiplication through witnessing, we drain our spirit.
3. Create a Church Ministry -> go ahead – needs Japanese information for sisters/wives and involve Filipino sisters in the plan.
4. Hobby or focal point is your connection to God. But if you commit Adam and Eve problem – you can't do this. Focus on your hobby. Make it your connection to God.
5. Choose a good leader. Make a good committee where you can talk about to accomplish vision and goals.
6. God works through your vision/mission. Make it very clear

7. JAPAN ORGANIZATION WILL COMPRISE THREE REGIONS (WESTERN, CENTRAL AND EASTERN)

- Each region is led by a regional leader with two (2) assistant leaders with him.
- Create the organizational set up
- Define the Vision and goal and charter a short term and long term plans.
- Make a list of activities and programs to achieve the goal
- Create a new spirit of witnessing in Japan and be a catalyst to revive the witnessing spirit in Japan church.
- Create a model course for witnessing in foreign countries.
- Determine the area to pioneer your ministry.
- The best way to revive one's spiritual life is to create an atmosphere of witnessing activities

2. Sample Accomplished Form for Goals and Timeline.

Sample – Accomplished Form

Region	Members	Number	Per month	2010	2011	2012	2013	Sub-Total
1Tokyo	Brothers	100	100	700	120	120	120	4,377
	Sisters	100	100	700	120	120	120	4,377
2Mie	Brothers	70	70	490	840	840	840	3010
	Sisters	70	70	490	840	840	840	3010
3Kyushu	Brothers	11	11	77	132	132	132	473
	Sisters	24	24	168	288	288	288	1032
Grand Total:			375	2625	4500	4500	4500	16,279

3. Blank Form for Goals and Timeline

Sample Blank Copy

Region	Members	Number	Per month	2010	2011	2012	2013	Sub-Total
1	Brothers							
	Sisters							
2	Brothers							
	Sisters							
3	Brothers							
	Sisters							
Grand Total:								

**more ideas/suggestions needed

Thank you.

Raffy Ablong