

Summer Internship opportunities at the Clifton Family Church!

Dear Brothers and Sisters,

Have you ever wondered what things were happening in our church on a day-to-day basis, and wanted to get a taste of those things? The Clifton Family Church is providing an opportunity for motivated young people to get a short-term working experience in its ministries. We offer three internship opportunities in three vital areas of our church. Interns will be able to work very close with the ministry leaders, where they can contribute the growth and development of our community and people around us. Interns will also have the freedom and atmosphere to practice their life and professional skills, for personnel development as well church growth. We have internship opportunities in witnessing efforts with *Evangelism, Religious Education, and Media Ministry*.

The internship will be a full-time commitment with regular office hours, but occasionally, it can be extended longer. We will provide an honorarium of \$400 per month, and an internship completion certificate at the end. Our hope is to give an opportunity for young people who are interested in these areas, and provide a platform where they can acquire skills to successfully climb their career ladder. If you are interested, please contact us at 973-916-0329 or at contact.d3@unification.org, or you can contact me directly for any questions.

Sincerely,

Manoj Jacob

District Pastor

Family Federation for Word Peace and Unification-USA

District-3 (NJ.DE.PA)

Job Title: Media Ministry Internship

Job Type: Part Time /Volunteer

Ministry Expectations

- The Clifton Family Church is seeking an intern for Media Ministry to assist the development of the online and offline promotional materials to promote the founding principles of FFWPU/Unification Church.

Expected Spiritual Practices

- Attend the Sunday Worship Service.
- Be committed to the vision and purpose of the Clifton Family Church
- Possess a growing relationship with God and True Parents.

Duties and Responsibilities:

- Design clear and engaging promotional materials for print and web. This will include but not limited to inspirational quotes, flyers, Boucher's and posters
- Work very closely with Pastor, Staff and volunteers to translate their ideas to promotional materials.

General Responsibilities

- Report to the Pastor and present a monthly written report.
- Participate in weekly staff meetings for support, encouragement and accountability.
- Maintain a relationship with all members of the church, including those who are not in attendance in worship services or other church programs.
- Reach out to members of blessed families regarding media ministry needs and scope.
- Maintain good communication with the Pastor and consult with the Pastor for any unspecified problems may arise.
- Coordinate and works seamlessly with other Ministries in the church and see Media Ministry as a part of a single large Church Ministry of True Parents

Qualifications

- Be proficient in Adobe Illustrator, Photoshop & InDesign and/or other common design and layout applications
- Having a computer and access to graphic design and layout software is preferred.

- Must be organized, and detail oriented.
- Must have excellent time management skills and be able to work to deadlines.
- Must have ability to work independently as well as in partnership with team.

Accountability

- There should be an ongoing communication with the ministry leader and the Pastor and at least one professional meeting with Pastor once in a month.

Job Title: Religious Education Internship

Job Type: Part Time /Volunteer

Ministry Expectations

- The Clifton Family Church is seeking an intern to support the religious education programs and assist the development of contemporary religious educational programs and materials to promote the founding principles of FFWPU/Unification Church.

Expected Spiritual Practices

- Attend the Sunday Worship Service.
- Be committed to the vision and purpose of the Clifton Family Church
- Possess a growing relationship with God and True Parents.

Duties and Responsibilities:

- Understand the current religious educational materials and programs we have and
- Work very closely with Pastor, Staff and volunteers to assist converting their ideas to educational programs and materials.

General Responsibilities

- Report to the Pastor and present a monthly written report to the Pastor.
- Participate in weekly staff meetings for support, encouragement and accountability
- Develop an educational plan DP education which would be shared with the Pastor.
- Maintain a relationship with all youth of the church, including those who are not in attendance at youth meetings or worship services.
- Maintain good communication with the whole church family regarding education ministry needs and opportunities
- Maintain good communication with the Pastor and consult with the Pastor for any unspecified problems may arise.
- Coordinate and works seamlessly with other Ministries in the church and see Youth Ministry as a part of a single large Church Ministry.

Qualifications

- Possess an passion to learn and teach Divine Principle and develop new educational materials.

- Having a laptop computer and access to Microsoft office is preferred but not required
- Must be organized, and detail oriented.
- Must have excellent time management skills and be able to work to deadlines.
- Must have ability to work independently as well as in partnership with team

Accountability

- There should be an ongoing communication with Pastor and at least one professional meeting with Pastor once in a month.

Job Title: Evangelism Ministry Internship

Job Type: Part Time /Volunteer

Ministry Expectations

- The Clifton Family Church is seeking an intern for Evangelism Ministry to assist the witnessing and evangelization efforts of Clifton Family Church and promote the founding principles of FFWPU/Unification Church.

Expected Spiritual Practices

- Attend the Sunday Worship Service.
- Be committed to the vision and purpose of the Clifton Family Church
- Possess a growing relationship with God and True Parents.

Duties and Responsibilities:

- Engage more members in the evangelization efforts Clifton Family Church and make clear ways for members to easily plug in to the programs. This will include but not limited to organizing a guest care team, expand witnessing efforts to more campuses and finding different ways for effective evangelization.
- Work very closely with Pastor, Staff and volunteers to translate their ideas to effective evangelical activities.

General Responsibilities

- Report to the Pastor and present a monthly written report to the Pastor
- Participate in weekly staff meetings for support, encouragement and accountability
- Establish regular office hours to encourage accessibility by youth, parents, and members
- Seek and encourage the involvement of individuals and families in the evangelism ministry.
- Maintain good communication with the Pastor and report if any unspecified problems may arise.
- Coordinate and works seamlessly with other Ministries of the church and see evangelism Ministry as a part of a single large Church Ministry of True Parents.

Qualifications

- Must be high school graduate and posses a passion to evangelize for God and True

Parents.

- Must have a fair knowledge of Divine Principle and be willing to teach if need to do so.
- Must be organized, and detail oriented.
- Must have excellent time management skills and be able to work to deadlines.
- Must have ability to work independently as well as in partnership with team

Accountability

- There should be an ongoing communication with the ministry leader and Pastor and at least one professional meeting with Pastor once in a month.