

## Clifton Family Church Council Meeting

2/26/2016

**Attendance:** Mr. Alex Beebe, Pastor Manoj Jacob, Mrs. Kyoko Andersson, Mrs. Noriko Sprague, Mr. Atsushi Takino, Mr. Zeth Bell, Mrs. Kathaleen Sato, Mrs. Naria McGee. Guests: Mr. Alain Tamelessio, Mrs. Eriko Endo. **Absent:** Mr. Terry McMahan.

- Meeting was called to order at 8:10pm
- Opening prayer was given by Pastor Manoj
- The CIG motto was read

### Agenda:

#### **A. Review Agenda**

- o Order of topics to be addressed were changed around.

#### **B. Share information on District Council**

- o Mr. Tamelessio reviewed the national charter in the aspect of the council.
- o Pastor Manoj represents the president for the district and one council member from the Clifton Church council is elected to the District Council to represent the community. One council member is elected from the District Council to the National Council to represent the District. The KEA church is also part of the district.

#### **C. Financial report presented by Mrs. Endo and Mrs. Andersson**

- o Evangelical Expenses \$463,530
- o Operating Expenses \$121,893
- o Repairs & Maintenance Expenses \$35,811
- o **Total Expenses \$621,234**
- o Contributions \$610,626
- o Sales of Goods & Services \$12,550
- o Rental Income \$45,525
- o Memberships & Program fee \$42,253
- o **Total Income \$710,954**

#### **D. Vote for District Council Representative.**

- o Mr. Takino was the only candidate nominated for District Council Representative
- o Mr. Takino elected to be District Council Representative {vote - for Unanimous}

#### **E. Review of minutes for 2/12/2016**

- o Will be approved after corrections
- o Council meeting reimbursement budget was clarified to be a max of \$15.

#### **F. Camp Sunrise Scholarship from Clifton Church**

- o Some 2<sup>nd</sup> Generation are fundraising on their own
- o Possibly enlist Cup & Cake, Yum, GO, Game Night, Elizabeth Church, KEA Church, and Youth Pastor to help raise funds for scholarships to be given to families who are having difficulty financially and can apply for the scholarship.

#### **G. Review Communications Officer Job Description**

- o 1. Prepare a short (1-3 sentence) summary of each meeting minutes to be distributed with the full meeting minutes
  - o 2. Ensure delivery of meeting minutes to community within 1 week of finalizing the minutes
  - o 3. Recommend to the council ways in which communication with the community can be improved.
  - o 4. Lead any action items by the council to improve communications with the community
- O Responsibilities assigned to Council Secretary, Mrs. McGee with assistance from Mr. Bell.

**H. Review Camp Sunrise Board Phone Minutes 2/06/2016**

- o Attendance: Mr. Danso Sawamukai, Mr. Kenshin Furuta, Mr. Clementino Gavilan, Mr. Alex Beebe, Mr. Noah Ross.
- o There was a discussion of how to improve the structure of meetings.
- o Updates on assigned action items
- o New concerns addressed

**I. Assign Action Items for until next Meeting**

- o Community Meeting Proposal
- o Minutes distribution by council secretary
- o Financial report completed
- o Council Handbook by Rev. Sato
- o Scholarships for Camp Sunrise
- o Youth community meeting proposal

**J. Announcements**

- o 2/27-9am Church Closet Clean up
- o 2/27-9am-12pm ACLC Prayer Breakfast, Newark
- o 2/27-Captain's Training for NJ Boating (2:30-4:30pm)
- o 3/2-YUM (8pm)

The meeting was closed in prayer by Mr. Beebe at 10:36pm.

**Secretary,  
-Naria McGee**