

## Regional Representatives for 2<sup>nd</sup> Generation Blessing Job Description

<b>Position Title</b>	<ul style="list-style-type: none"> <li>• Regional Representative for 2<sup>nd</sup> Generation Blessing</li> </ul>
<b>Reports directly to whom</b>	<ul style="list-style-type: none"> <li>• Regional Director</li> </ul>
<b>Contact person for the Second Generation Department</b>	<ul style="list-style-type: none"> <li>• Rev. Inguk Seo</li> <li>• Phone: 917-587-7403</li> <li>• E-mail: <a href="mailto:inguk@familyfed.org">inguk@familyfed.org</a></li> </ul>
<b>Period</b>	<ul style="list-style-type: none"> <li>• One year (until December 31, 2005)</li> </ul>
<b>Overall responsibility</b>	<ul style="list-style-type: none"> <li>• Communication between HQ (2<sup>nd</sup> Gen Dept.) and each region about 2<sup>nd</sup> Generation Blessing</li> </ul>
<b>Key tasks and responsibilities</b>	<ul style="list-style-type: none"> <li>• Update 2<sup>nd</sup> Generation Blessed couple database</li> <li>• Update 2<sup>nd</sup> Generation members' Blessing candidate database</li> <li>• Report local 2<sup>nd</sup> Generation Blessing workshop schedule to HQ</li> <li>• Prepare article/report about region's Blessing workshops and education situation</li> <li>• Inform 2<sup>nd</sup> Generation Blessing situation to HQ (current situation, difficulties, etc)</li> </ul>
<b>Skills and attributes</b>	<ul style="list-style-type: none"> <li>• Counseling skills</li> <li>• Basic communication skills</li> <li>• Basic MS Word / Excel knowledge</li> <li>• Basic Email knowledge</li> </ul>
<b>Experience requirement</b>	<ul style="list-style-type: none"> <li>• 2<sup>nd</sup> Generation education experience</li> <li>• Member of Blessed Central Family Blessing support experience</li> </ul>